



City of Kenmore, Washington

August 11, 2017

Debbie Bent
City of Kenmore
Community Development Department
18120 68th Ave NE – P.O. Box 82607
Kenmore, WA 98028

**RE: Saint Edward Ball Field Critical Area Variance Complete Application;
VAR17-0120 & SEPA17-0121 (PRJ17-0120)**

Dear Ms. Bent,

The City of Kenmore has received the critical area variance and SEPA application filed on 7/28/2017. The application has been determined to be complete in terms of satisfying the minimum submittal requirements pursuant to Kenmore Municipal Code Section 19.25.040.

Please note that the determination of completeness does not preclude Development Services (“the department”) from requesting additional information or studies either at the time of notice of completeness or subsequently if new or additional information is required or substantial changes in the proposed action occur, as determined by the department.

The department will begin to prepare the critical area variance Notice of Application (NOA) and SEPA notice, separately. The anticipated public comment periods are described below:

- August 18 – September 8 (21 days): Notice of Application
- September 11 – September 25 (14 days): SEPA Notice

Confirmation of the dates described above along with noticing instructions will be sent to you in the coming days. Please contact me if you have any questions. I can be reached at sloyuk@kenmorewa.gov or 425-398-8900. Thank you.

Sincerely,

Samantha Loyuk, Associate Planner
Development Services

cc: Bryan Hampson, Development Services Director
Jessica Logan, Washington State Parks & Recreation Commission
File # PRJ17-0120