206

CITY OF KENMORE, WA FINAL SHORT PLAT CHECKLIST



18120 68th Ave NE, Kenmore, WA 98028

425-398-8900

www.kenmorewa.gov

Parent Number: Related Permit(s): Pre-App Complete? Yes No Staff Initials		Project Number:							
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SECTION 1: HOW TO USE THIS CHECKLIST This checklist identifies the minimum requirements the applicant must submit for the City of Kenmore to accept the application. Should any of the following minimum items not be provided, the application will not be accepted. Acceptance does not deem the application complete. Check each box under the applicant heading on this checklist to confirm items included in your submittal. If you think an item is not applicable, you must contact the appropriate department prior to your intake, to have the item(s) initialed as not required. SECTION 2: IMPORTANT INFORMATION Preliminary plat approval is required prior to intake for this project type. The site development (ENG) permit must be issued prior to submittal of this application. An intake appointment is required to submit this application at the permit counter. Contact Development Services at 425-398-8900 or via e-mail at permittech@kenmorewa.gov to schedule an appointment. This application can be applied for online at www.MyBuildingPermit.com . No appointment needed. Log on, create an account and begin managing your project electronically. All application fees are due at intake (see fee schedule). Forms are available online at www.kenmorewa.gov/developmentservices . SECTION 3: REQUIRED DOCUMENTS, PLANS, & REPORTS Appl. Staff Permit application (form #101) Solvent and begin this application (form #101) Solvent and begin this application and described in this checklist. Separate PDF files and labeled appropriately (do not save as one large PDF). Title Report – dated within 30 days Showing date of segregation, legal description, existing easement agreements for ingress, egress, utilities, and drainage and deed restrictions or other property encumbrances. Attachments of all recorded documents related to the report. Final Plat Map Must be stamped, signed and dated by the surveyor.	0)						_		
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Lot Closure Calculations

Covenants, Conditions, and Restrictions (CC&Rs)

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