



Legal Requirements

Per City of Kenmore Ordinance 17-0442, a sign providing notice of the limitation of constructions hours shall be posted on construction sites prior to commencement of any new development, including individual building permits. The notice board shall be constructed and displayed to the specifications described below.

Notice Board Location

The Notice Board shall be located:

- At the midpoint on the site street frontage or as otherwise directed by Permitting staff to maximize visibility.
- At a location 5 feet inside the street property line; a notice board structurally attached to an existing building shall be exempt from the setback provisions, provided that the notice board is located not more than 5 feet from the property line without approval from Permitting staff.
- So that it is totally visible to pedestrians.

Maintenance and Removal of Notice Board

The applicant/developer shall maintain the notice board in good condition throughout the site improvement construction period, which shall extend through the time of final construction approval by City of Kenmore staff. The notice board shall be removed within 14 days after final construction approval. Early removal of the notice board may result in enforcement actions and withholding of site inspections.

Notice Board Specifications

The notice board shall be constructed with **2' x 2' x 1/2"** plywood, exterior grade, good surface one side. Professionally prepared plastic board overlays, permanently affixed to the board are permissible. The notice board shall display the information as shown in the figure below; notice boards may be reused, but they must be clean and show no evidence of former wording.

1. Lettering style Helvetica or similar typeface
2. Lettering size Letter size shall be large enough to read from the right of way
3. Lettering Black (permanent ink or silk-screen)
4. Background Color White

The applicant/developer shall erect the notice board solidly.

Variance Request

To request a variance, please submit a written request to permittech@kenmorewa.gov at least **2 business days** prior to requested time. Prior to submittal of the variance request, the applicant should review the approval criteria described in KMC 8.05.035.

Notice of Construction Hours

Hours of Construction:

Monday – Friday	7 am – 7 pm
Sat.	9 am – 5 pm

No work Sundays & Holidays

To file a noise complaint outside of these hours,
please call 911

Developer’s Contact:	Developer Contact Person
Phone Number:	000-000-000