



City Of Kenmore, Washington

Development Services

Aquatic Weeds Management Program SSDX with Development Services

Thank you for your interest in the management of Aquatic Weeds, according to the IAVMP, and helping to improve Kenmore's habitats of importance. In order to move forward with your project, a Shoreline Substantial Development Permit Exemption (SSDX) is required.

WHAT IS AN SSDX?

An SSDX permit is a request to the Development Services department to exempt a particular project from applicable State code and Local codes regarding ecologically critical areas. These activities must avoid potential impacts to critical areas and must restore or rehabilitate the critical areas before project completion. Development Services will look specifically at the criteria listed in the Shoreline Management Act, Washington Administrative Code, and Kenmore Municipal Code.

WHAT PAPERWORK DO I NEED?

1. Permit Application (Form 101): how do we get a hold of you?
2. Project Narrative: Who, what, where, when, and why? This narrative should be detailed enough to describe the project scope accurately, but not too specific to limit the project. Please describe in this section how you are complying with the IAVMP.
3. Site Plan: Don't worry, you don't need to be a CAD Designer for this! We simply need to see an aerial view of the proposed project location. One of the best resources to find this would be with King County Parcel Viewer by searching for the nearest address:
<http://gismaps.kingcounty.gov/parcelviewer2/>
4. Exemption request: As part of the permitting process, applicants must explain how they meet certain shoreline, SEPA, and critical areas exemption criteria. The applicant should review the following criteria and create a request. The burden of proof that a development or use is exempt is on the applicant. In looking at these criteria, think "How will our proposal qualify?"

SSDP Exemption Criteria (WAC 172-327-040):

<http://apps.leg.wa.gov/WAC/default.aspx?cite=173-27-040>

SEPA Exemption (WAC 197-11-800):

<http://apps.leg.wa.gov/WAC/default.aspx?cite=197-11-800>

City of Kenmore Critical Area Exemption (KMC 18.55.150):

<http://www.codepublishing.com/WA/Kenmore/#!/Kenmore18/Kenmore1855.html#18.55.150>

WHEN DOES IT EXPIRE?

According to WAC 173-27-090, a shoreline exemption permit has no expiration date **as long as the project scope and work plan remain unchanged**. Changes to project scope will require a new SSDX.

HOW MUCH DOES IT COST?

City Of Kenmore, Washington

Development Services

Based on the current adopted 2017 fee schedule, a shoreline exemption permit costs \$292.95. There are additional fees if you pay online with a credit card.

HOW DO I APPLY FOR ONE?

You can apply one of two ways, at the permit counter located in Kenmore City Hall or online via mybuildingpermit.com. If you apply online, you will select "Land Use," "Any Project Type," "Shoreline Development," and "Shoreline Exemption." To submit at the permit counter, please schedule an intake appointment by calling 425-398-8900 and asking for the Permit Specialist.

If you have any questions, please feel free to contact me at the information below. Thank you.

Sincerely,

Tela Whiteman, Permit Specialist
Development Services
twhiteman@kenmorewa.gov
permittech@kenmorewa.gov

Attachments: Example Packet (Form 101, Project Narrative, & Site Plan)
 Permit Application (Form 101)

101

CITY OF KENMORE, WA
PERMIT APPLICATION



18120 68th Ave NE, Kenmore, WA 98028

425-398-8900

www.kenmorewa.gov

Permit Type: Shoreline Substantial Dev. Exemption
Project Name: Plant Management Association #12
Project Description: Management of aquatic weeds along slough according to IAVMP standards. See SSDX justification for more information

Permit #: **EXAMPLE**
STAFF USE AREA

Date stamp

Property Address: (nearest address or parcel)
Floor and Suite #: _____
Parcel Number: _____
Legal Description: _____

EXAMPLE

Applicant: Hank Heron Phone: 425-398-8900
Address: 18120 68th Ave NE City, St, Zip: Kenmore, WA, 98028
e-mail address: hankheron@kenmorewa.gov Fax: _____

Property Owner: (can be obtained through King county parcel viewer, if unknown) Phone: _____
Address: _____ City, St, Zip: _____
e-mail address: _____ Fax: _____


Contractor's Company Name: PMA Group # 12 Phone: _____
Address: "Slough Stewards" City, St, Zip: _____
e-mail address: _____ Fax: _____
Contractor's Lic. #: _____ Expiration Date: _____ State UBI#: _____

Contact Person: Same as applicant Phone: _____
Address: _____ City, St, Zip: _____
e-mail address: _____ Fax: _____

Interim Construction Loan Lender OR Payment Bond Issuer: N/A
Address: _____ City, St, Zip: _____
Phone: _____ Fax: _____

For projects costing more than \$5,000; If not available at time of application the applicant shall so state and provide as soon as the information is obtained. (KMC 15.30.225.B.4.b)

All provisions of laws and ordinances governing this type of work will be complied with. I certify under penalty of perjury that the information provided on this application is true and correct and, further that I am authorized by the owner of the above premises to perform the work for which the permit application is made. I further agree to hold harmless the City of Kenmore as to any claim (including costs, expenses, and attorney's fees incurred in investigation and defense of such claim), which may be made by any person, including the undersigned, and filed against the City of Kenmore, but only where such claim arises out of the reliance of the City, including its officers and employees, upon the accuracy of the information supplied to the City as part of this application.

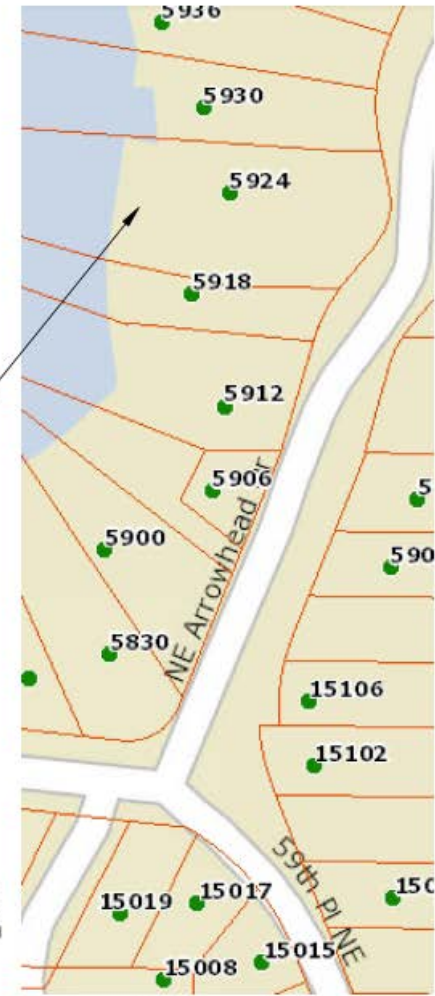
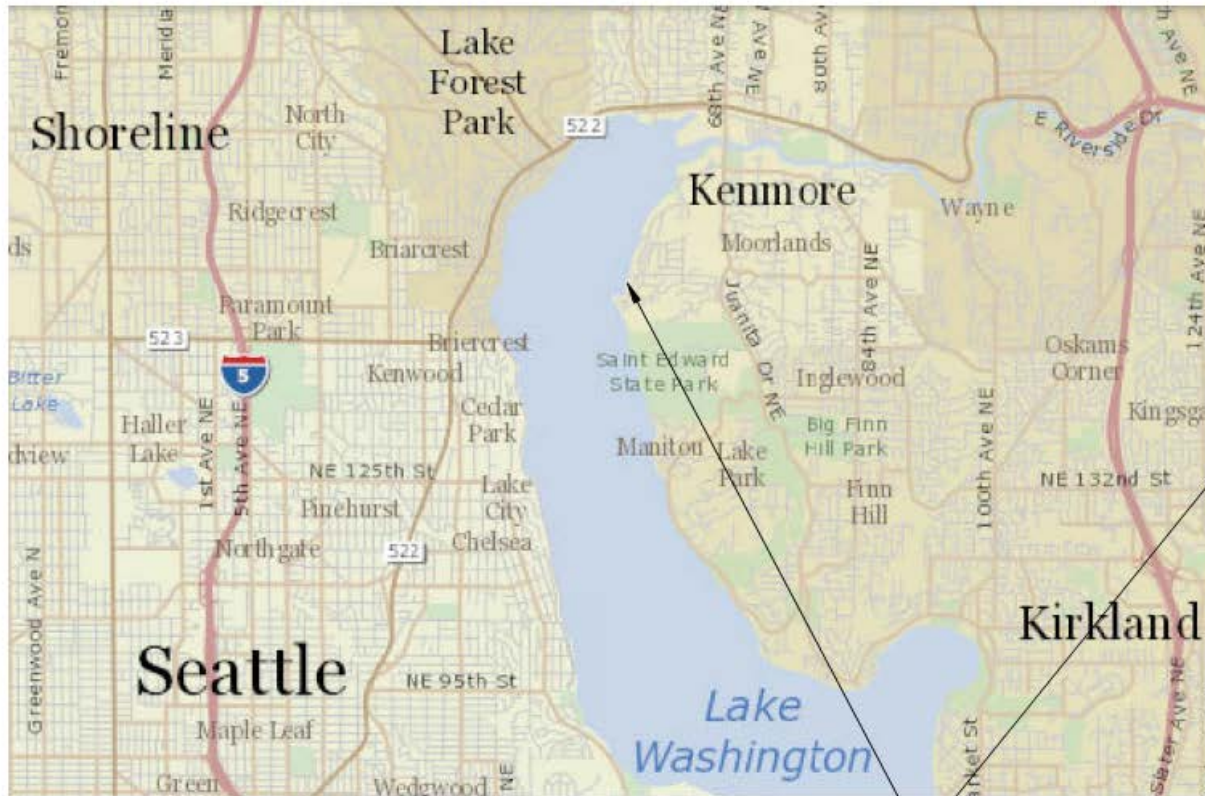
OWNER/APPLICANT:  Hank Heron Date: 5/11/17
signature

I hereby authorize the City representatives to inspect my property Monday-Friday between the hours of 8:00 a.m. and 5:00 p.m. during this permit application process for verifying site conditions.

Example Project Narrative

Slough Stewards is a self-formed and managed Neighborhood Lake Group consisting of 50 members. Our members are property owners located along Lake Washington on Inglewood Road NE between NE 159th Street and NE 152nd Street. Our goal is to effectively manage aquatic weeds along the shoreline of Lake Washington, in our neighborhood by using methods described in the City of Kenmore Integrated Aquatic Vegetation Management Plan (IAVMP) adopted in 2017. As part of this Shoreline Substantial Development Permit Exemption (“Shoreline Exemption”) application, the work our group is proposing consists of hand-removal of noxious aquatic weeds along the shoreline. Removal will be selective with the use of hand-tools and hand-power-tools; Imazapyr herbicide spray will be used in moderation and applied by a licensed applicator (separate from the Slough Stewards neighborhood group). All methods of removal will use Best Management Practices (BMPs) and comply with the recommendations of the IAVMP, Department of Ecology and Washington State Department of Fish and Wildlife (WDFW). Our project proposes no net loss of ecological function; instead the project increases ecological function and shoreline processes by maintaining a healthy environment for fish. The work is expected to occur in phases in the years to come based on availability, weather and seasonal restrictions. Should our proposal change, or should permitting requirements change, we fully intend to apply for a new permit application so that they City may review our proposal in greater detail.

Example Site Plan



PIN: 142604-9080

AREA: 40,697 sq ft / 0.93 Acres

LEGAL DESCRIPTION:

POR W OF 58TH AVE NE OF FOLG S 50 FT OF S 4 1/2 AC OF N 15 AC OF GL 3 & S 4 AC OF N 19 AC OF GL 3 LESS S 124 FT & SH LDS ADJ TGW POR S OF A LN & LESS POR N OF SD LN IF ANY DAF-BAAP 589.52FT S & PLT N LN OF SD GL 3 SD PT BEING ON N LN OF PCL CONVEYED IN DEED #3778669 & INTSCT WITH W MGN OF 58 TH AVE NE TH N 89-06-43 W 38.24 FT TH N 86-00-00 W TO INNER HARBOR LN PER DEED #4843622 TGW POR IF ANY LY N OF A LN & LESS POR IF ANY LY S OF SD LN - BAAP ON ORIGINAL SH LN 40 FT S & 963.97 FT W OF NE COR OF S 3 AC OF PCL CONVEYED TO MICHAEL BRONSON DEED #72249 AKA PT X TH E TO WLY MGN OF 58TH AVE NE & TPOB OF SD LN TH W TO PT 'X' TH W 65 FT ML TO PRESENT SH LN TH N 74-30 W & 8 FT SWLY OF A LN WCH BEARS N 74-30 W FR PT 'X' TO INNER HARBOR LN & TERMS OF SD LN PER DEED #E1265000.

SUBJECT PROPERTY