

City of Kenmore
NDA Annual Report
May 31, 2008 to May 31, 2009

1. Report any changes in the organizational structure since the last reporting period.
Example: New Title VI Coordinator, new planning or public works directors etc.

City Engineer – Ron Loewen, P.E. – Title VI Coordinator
City Manager – Fred Stouder – Chief Executive Officer

- Report should identify the changes in the racial/gender composition of those persons involved in the transportation decision making, including planning and advisory staff.
- If no changes have been made, please indicate that accordingly.

No additional changes have been made.

2. Using the most current data available (through Census or Washington State Office of Financial Management), describe the demographics within your jurisdiction.

2008 Census Data:

<i>Population:</i>	<i>20,374</i>
<i>People who speak only English at home:</i>	<i>77%</i>
<i>Below poverty level:</i>	<i>6%</i>
<i>Race - White:</i>	<i>84%</i>
<i>Black or African American:</i>	<i>5%</i>
<i>Asian:</i>	<i>7%</i>
<i>Other:</i>	<i>4%</i>

- Describe any required Title VI activities and/or studies conducted that provided data relative to minority persons, neighborhoods, income levels, physical environment, and travel habits.

There were no studies conducted.

- How was the information utilized or Title VI provisions and needs applied in each study or activity?

Not Applicable

3. List any Public outreach activities during the reporting period such as:
Public announcements and/or communications for meetings, hearings, project notices.

There were no transportation related meetings during the reporting period.

Include the following:

- How were special language needs assessed? List the special language needs

assessments conducted.

Not Applicable.

- What outreach efforts did you utilize to ensure that minority, women, low income, and LEP population groups were provided equal opportunity to participate in those outreach activities. (Examples: provided materials in other languages, met with local social services agencies, advertised in a minority publications).

Not Applicable.

- List the special language services provided – note the professional language service provided including the name of the service, date provided, number of persons served, and any other relevant information.

Not Applicable.

- List any costs incurred for translations and interpreters for each activity.

Not Applicable.

4. List all the transportation related contracts, (Federal and others), that were executed during the reporting period. (Please include construction, consultant agreements for planning, design, engineering, environmental, research, maintenance, etc.)

SR 522 Phase I, Stage 2 Design – \$1,136,550

Multi-Year Pavement Maintenance and Rehabilitation Plan – \$25,000

- Other than advertising in your local legal publication, what outreach was made to the DMWBE firms that a contracting opportunity existed within your agency?

None.

- Identify the DMWBE contracts that were awarded and their dollar amount.

None.

- Is there a Title VI Non-Discrimination statement included in all contracts & public notices?

Yes.

- How did your organization ensure that minority, women and disadvantaged firms were provided equal opportunity to participate in the contracting arena?

Included Title VI language in advertisement for services.

5. Summarize any transportation projects that identify potential impacts to minority and/or low-income Environmental Justice (EJ) populations i.e. impacts such as displacements, increased noise, bisecting neighborhoods, et al). Note the following:

There have been no new projects.

- How impacts were minimized/mitigated.

Not Applicable.

- Also include a statement, if applicable, on projects that specifically benefit community cohesion such as: adding sidewalks, improving access to properties that improve access for EJ populations.

Not Applicable.

6. If ROW has been acquired for a transportation project, please describe:

- Identify the number of minority, low-income, elderly and disabled persons affected

None.

- The efforts that were made to address Limited English Proficiency issues (including use and cost of translators, outreach efforts for each reported activity)

None were required.

- Describe any concerns raised by minorities and women regarding appraisals, negotiations, relocation assistance and payments. What actions were taken to resolve those issues?

None were raised.

7. List and describe any Title VI related complaints, as a result of transportation activities and projects. Include: What was the allegation or concern?

There were no Title VI complaints filed.

September 9, 2009

Fred Stouder, City Manager