

ANNUAL UPDATE AND ACCOMPLISHMENT REPORT

For agencies under 100,000

City of Kenmore

(Name of Recipient)

August 7, 2017

(Report Submission Date)

May 31, 2015 – May 31, 2016

(Reporting Period)

Reference: WSDOT's Local Agency Guidelines Manual, Chapter 28

1. Report any changes in the organizational structure since the last reporting period. (Example: New Title VI Coordinator, new planning or public works directors, etc).
 - Report should identify the changes in the racial/gender composition of those persons involved in the transportation decision making, including planning and advisory staff.
 - If no changes have been made, please indicate that accordingly.

Kris Overleese is the Public Works Director and continues to be the City's Title VI Coordinator.

New employees for this period include the following:

Name	Hire Date	Title
<i>Garrett Benson</i>	<i>6/15/15</i>	<i>Intern – Public Works Department</i>
<i>Calvin Bauman</i>	<i>6/15/15</i>	<i>Intern – Public Works Department</i>
<i>Chuong Pham</i>	<i>6/22/15</i>	<i>Intern – Surface Water/PW Department</i>
<i>Justin Striker-Fickel</i>	<i>7/6/15</i>	<i>Intern – Surface Water/PW Department</i>
<i>Ronald Boyd, Jr.</i>	<i>7/9/15</i>	<i>Parks Maintenance Worker</i>

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Janice Gates	7/10/15	Executive Assistant – City Manager’s Office
Muriel Fischer	12/29/15	Permit Specialist
Heidi Erickson	1/4/16	Administrative Assistant – Public Works Department
Brittaney Bunjong	3/2/16	Intern – City Manager’s Office
Ann Stanton	3/2/16	Parks Project Manager
Jennifer Lambrick	4/1/16	Intern – City Manager’s Office

2. Using the most current data available (through Census or Washington State Office of Financial Management), describe the demographics within your jurisdiction.

City of Kenmore Demographics (2010 Census Data is the most current available)

Total Population: 20,460
 Male: 10,142
 Female: 10,318
 Median Age: 39.5

***Washington State Office of Financial Management 2016 estimated population is 22,320 (Percent of Change from 4/1/10 – 4/1/16 is 9.2%)*

Race (Approximate Totals)
 White/Caucasian: 80%
 Black/African American: 1.5%
 Asian: 10.5%
 Hispanic/Latino: 7%
 Other: 1%

Total Households: 7,984
 Ave. Household Size: 2.55
 Total Housing Units: 8,569

- a. Describe any required Title VI activities and/or studies conducted that provided data relative to minority persons, neighborhoods, income levels, physical environment, and travel habits.

No Title VI activities or studies were conducted within this reporting period.

- b. How was the information utilized or Title VI provisions and needs applied in each study or activity?

Not applicable.

3. List any Public outreach activities during the reporting period such as, public announcements and/or communications for meetings, hearings, project notices. Include the following:

Meetings:

- *Transportation Benefit District Board Meetings were held on October 26, 2015 and April 25, 2016. The TBD meeting scheduled for July 27, 2015 was canceled. TBD Meeting Agendas are posted on the City website, in the front lobby of City Hall, at the Kenmore Library and at the Kenmore Fire Station. They are also distributed via email distribution using GovDelivery (for those signed up for the service).*
- *City Council Meetings are held on the 2nd, 3rd and 4th Monday of each month at 7:00pm. City Council agendas are available to the public from the City Clerk's office the Friday prior to the Monday meeting and are posted on the iCompass File Pro website. Agendas are posted on the City website, at Kenmore City Hall, Northshore Fire Department, and Kenmore Library. Agendas are also distributed via email distribution using GovDelivery (for those signed up for the service). Copies are available at the Council meeting as well.*
- *"Coffee with Council" Meetings are held twice a month on the 1st Monday at 7:30am and the 3rd Saturday at 8:00am. Citizens are encouraged to attend these informal sessions to ask questions, discuss issues and offer suggestions on any topic of interest. Notifications are posted on the City website, via email distribution using GovDelivery (for those signed up for the service), in the City newsletter and via Facebook and Twitter.*
- *Planning Commission Meetings are held twice a month on the 1st and 3rd Tuesday at 7:00pm. Agendas are posted on the City website, in the front lobby of City Hall, at the Kenmore Library and Fire Station. They are also distributed via email distribution using GovDelivery (for those signed up for the service).*
- *Library Advisory Board Meetings are held bi-monthly on the 1st Tuesday of each odd numbered month at 7:00pm at the Kenmore Library. Notifications are posted on the City website and at the Kenmore Library.*
- *Public Meetings are posted on the City website, via email distribution using GovDelivery (for those signed up for the service), and via Facebook and Twitter. They are also listed in the City newsletter if timing allows.*

Project Notices:

- *Kenmore News Releases (Email distribution via GovDelivery, posted on website)*
Transportation related articles included:
 - *June 10, 2015: Don't Let High Capacity Transit Pass By Kenmore – Speed, reliability and capacity will be essential as the region grows by a million people over the next 25 years. Residents urged to voice their opinions on ST3. (Reminder sent 6/16/17).*
 - *June 22, 2015: Street Closure Alert for Saturday, June 27 – Closure for street fair at 181st St and 68th Ave NE #WhyILoveKenmore Summer Party.*
 - *June 24, 2015: Don't Let Kenmore Get Left Behind – Take the Sound Transit 3 Survey Now – Encouraging residents to take the survey before July 8 to help get better transit for North Lake Washington.*
 - *July 8, 2015: Last Day to Take the Sound Transit 3 Survey! – Help Get Better Transit for North Lake Washington.*
 - *July 8, 2015: Plan Ahead: SR 522 Road Closure in Lake Forest Park – Road to close from Friday 7/17 to Monday 7/20 for culvert replacement to reduce flooding and improve fish passage.*
 - *July 15, 2015: Legislature Funds Key Transportation Projects in City of Kenmore - \$20 million of transportation improvements funded for SR 522 and the West Sammamish Bridge.*
 - *September 4, 2015: Imagine Kenmore: Connect More, Play More – City wants to hear ideas about parks, recreation, and walking/biking facilities. Feedback will be*

- used to prioritize projects and develop funding options. (Message re-sent on 9/14/15, follow up reminders sent on 9/22/15 and 10/5/15)*
- *October 5, 2015: SR 522 Project: Detour and Street Closure Info – Project is moving into the next phase and 61st Ave NE will be closed to vehicles for up to five months.*
 - *October 27, 2015: City Council Approves Transit-Oriented Development (TOD) District – Purpose is to reinforce pedestrian-oriented mixed-use development at intensities that support and are supported by multimodal transportation options, including high capacity transit along SR 522.*
 - *October 27, 2015: Help Build Rapid Transit for North Lake Washington: 522 Transit Now! Meeting this Thursday – Learn what we’re doing to ensure that our North Lake Washington transit needs are being heard, understood and included on Sound Transit’s project list.*
 - *November 5, 2015: Traffic Modification Alert: 68th Ave NE & NE 175th Street – Signage will be posted restricting left turns from southbound 68th Ave NE onto NE 175th Street eastbound due to history of collisions and low visibility.*
 - *November 6, 2015: The City Continues to Monitor Interstate 405 Express Lane Tolling Traffic Effects in Kenmore – Pre and post toll travel times being monitored on Simonds Rd, Juanita Dr, SR 522, 80th Ave NE, 73rd Ave NE and 61st Ave NE.*
 - *November 23, 2015: Kenmore Recognized as Bicycle Friendly Community ‘Honorable Mention’ by League of American Bicyclists – One of only 27 new communities across the country to receive award.*
 - *December 7, 2015: Imagine Kenmore Phone Surveys Underway – Community outreach efforts with contracted professional services company.*
 - *January 26, 2016: Five Cities Unite to Support Sound Transit Projects in North King County – Shoreline, Lake Forest Park, Kenmore, Bothell and Woodinville are rallying for essential north King County transportation projects.*
 - *March 4, 2016: You’re Invited: Learn about Imagine Kenmore Projects Lists at March 14 Open House – Three projects being considered, Council will decide whether to take a ballot measure to the community for a vote.*
 - *March 9, 2016: Tips to Help All Road Users Spring Forward with Care – Darker conditions increase the risk for drivers, walkers and bikers. Be on the lookout, don’t be distracted, see and be seen, stop, look and listen.*
 - *April 7, 2016: Lend Your Support on the Sound Transit 3 Draft Plan – Included is a project to provide Bus Rapid Transit (BRT) service on SR 522.*
 - *Kenmore Weekly Summer E-Newsletter (Email distribution via GovDelivery)*
Transportation related articles included:
 - *Week of June 8, 2015:*
 - *SR 522 Construction Update – Progress continues to improve traffic circulation, safety and ADA accessibility.*
 - *Voice Your Concerns on Sound Transit Service in Kenmore – Community meeting planned to discuss future projects and how they will impact Kenmore and voice opinions.*
 - *Week of June 15, 2015:*
 - *You Can Help Get High Capacity Transit along the North Lake Corridor – Community meeting planned to discuss future projects and how they will impact Kenmore and voice opinions.*
 - *Kenmore Village Construction Update – First phase of residential phase is scheduled to be completed by the end of summer. City is gearing up for construction on the town green.*
 - *Target Zero and Summer Safety – Police will be on the lookout to reward youth biking and walking safely.*
 - *Week of June 22, 2015:*
 - *Don’t Let High Capacity Transit Pass by Kenmore: Take the Survey Now – Population growth will put more demands on major corridors like SR 522.*

Residents are urged to voice their opinion as there are currently no plans to construct any transportation improvements along SR 522.

- *Week of June 29, 2015:*
 - *You Can Help Get High Capacity Transit for the North Lake Corridor – Take the Sound Transit 3 Survey by July 8 to help in advocating for ST3 high capacity transit projects for the North Lake Corridor.*
 - *Kenmore Downtown Green – Town Green will be about 20,000 square feet and will include a community building. Planned to open for use mid-2016.*
 - *New “Look” Crosswalks in Kenmore – Custom LOOK symbols have been installed at all RRFB crosswalk locations as a reminder to look both ways.*
 - *Week of July 6, 2015:*
 - *Street Updates – 68th Ave NE has received an overlay, a new crosswalk was installed near Kenmore Elementary, sidewalk gap project will complete several short sections of missing sidewalk, NE 202nd St Sidewalk Project will include new sidewalk along NE 202nd St and both sides of 66th Ave NE.*
 - *Final Days to Take ST3 Survey! – Imperative that Kenmore residents and businesses speak loud and clear in advocating for ST3 transit projects.*
 - *Week of July 13, 2015:*
 - *Plan Ahead: SR 522 Road Closure in Lake Forest Park – Drivers should start planning for a closure of SR 522 from 7/17 to 7/20 for culvert replacement.*
 - *Sidewalk Inventory Across Kenmore – The city will be conducting an assessment of its current pedestrian facilities within the right of way.*
 - *Week of July 27, 2015:*
 - *Spencer Square Construction Update – New fencing has gone up and site is being prepared for demolition and construction.*
 - *Week of August 3, 2015:*
 - *Night work on SR 522 & 61st Ave NE – Construction team plans to begin night work for utility crossings for approximately three weeks.*
 - *Week of August 17, 2015:*
 - *New Crosswalk and Bike Racks in Kenmore – New crosswalk installed at 68th Ave NE at Wallace Swamp Creek Park, new heron shaped bike racks installed at corner of SR 522 and 68th Ave NE.*
 - *Week of August 24, 2015:*
 - *Neighborhood Transportation Plans – Finishing touches being made to program and staff will be reaching out to residents over the next year.*
 - *Imagine Kenmore: Connect + Play More – Seeking input on ways to expand and improve parks and enhance pedestrian and bicycle safety along major roads.*
 - *Week of August 31, 2015:*
 - *Neighborhood Transportation Plans – Plans will be kicking off in mid-September to begin process of identifying and applying appropriate tools to transportation concerns.*
 - *Target Zero Team – Target Zero Initiative aims to end pedestrian and bicycle fatalities and serious injuries as the result of a collision with a motorized vehicle by 2025.*
- *Kenmore Newsletter Summer 2015 (distribution Citywide via mail, posted on City website) Transportation related articles included:*
 - *City Makes Progress on Downtown Sense of Place: Construction of Spencer 68 residential development, plans to construct new downtown gathering space or “town green”, new skate court under construction at north end of City Hall property.*

- *Don't Let Kenmore Get Left Behind – You Can Help Get High Capacity Transit Along the North Lake Corridor: Imperative that Kenmore residents and businesses speak up in advocating for ST3 high capacity transit (HCT) projects that will provide speed, reliability, and capacity to the North Lake Corridor.*
- *SR 522 Construction Update: Progress continues on the main arterial between 61st Ave NE and 65th Ave NE to improve traffic circulation, increase safety for drivers and pedestrians, and improve ADA accessibility.*
- *Play Outdoors Safely this Summer – Kenmore Police Department Conducts Traffic Enforcement: Kids are out and about in the community, important to be present when driving, officers to focus on traffic and bicycle safety and also reward good behavior.*
- *Kenmore Newsletter Fall 2015 (distribution Citywide via mail, posted on City website)*
Transportation related articles included:
 - *What Changes Should be Made to Improve Walking and Bicycling Infrastructure? What are Your Ideas for Kenmore's Parks?: Request to share input at community workshop "Imagine Kenmore". City will then develop a list of priority projects and examine funding options.*
 - *Kenmore Village Update – Make Way for Spencer Square: Progress continues in downtown Kenmore including new commercial office and residential space as well as the town green.*
 - *Neighborhood Transportation Plan Focuses on Safety of Residential Streets: Collaborative program to reach out to Kenmore residents for feedback on concerns and opportunities on neighborhood streets. Final product to help alleviate traffic concerns, increase safety and increase pedestrian and bicycle mobility.*
 - *SR 522 Construction Update – Crews Preparing to Begin Phase 2 in October: Project is progressing on schedule and within budget and the north side of the road is scheduled to be completed by the end of September 2015. The full project is scheduled to be complete by fall 2016.*
 - *Tips to Traveling Safer: Fall and winter months bring fewer hours of daylight. Tips include light colored/reflective clothing, rear bike reflectors, headlight usage during the day, sturdy shoes, headlamps, crossing at marked intersections, helmets, seatbelts.*
 - *Back to School Safety: School is back in session and more vehicles are on the road. School zones are restricted to 20 mph. Revised signal timing and new signage will help enhance the safety near Arrowhead.*
 - *Sound Transit 3 Progress: Transit projects for SR 522 have cleared a key hurdle in the Sound Transit 3 (ST3) process. Board approved a list of priority projects that included bus rapid transit for SR 522 and NE 145th St. Next step is to make sure projects stay on the list.*
- *Kenmore Newsletter Winter 2016 (distribution Citywide via mail, posted on City website)*
Transportation related articles included:
 - *What to Expect in 2016: Summary of milestones and events including Town Green, new downtown investment, completion of NE Bothell Way West A project, Sound Transit 3, more sidewalk projects, Tolt Trail, Imagine Kenmore and events.*
 - *2015 Highlights: Awarded \$20 million over eight years in State Transportation package for Sammamish River west bridge replacement and completion of final phase of SR 522 improvements. Secured \$2.5 million in grants for new sidewalks and started design. Adopted transit oriented district on north side of SR 522 allowing for high density housing. Completed the 68th Ave NE asphalt overlay. Updated Transportation Element of Comprehensive Plan including multi-modal and pedestrian and bicycle safety policies. Advocated for Bus Rapid Transit and a Light Rail Study for the Bothell Way corridor.*
 - *SR 522 Construction Update: Significant progress has been made and project is scheduled to be completed in 2016. Construction team will work with businesses to*

- underground their utility services. Once utilities are out of the way, surface improvements will progress quickly.*
- *Neighborhoods Begin Collaborating on Transportation Plans: Meetings occurred throughout the fall of 2015. Nine of fifteen neighborhoods have started the program. A budget is allocated to each neighborhood based on population. Plans to use signage, traffic calming devices, striping and curbing changes, and lighting upgrades.*
 - *Town Green & Mixed-Use Projects Underway: Improvements at town green to include an outdoor plaza with water feature, landscaping, seating areas, fireplace and leased space for retail food. Mixed use LINQ project to bring 94 modern residential flats and lofts plus 20,000 square feet of commercial space for healthcare services.*
 - *Imagine Kenmore: Community conversation about how Kenmore residents can play more and connect more through expanded parks and safer streets.*
 - *Pedestrian Safety and Laws: Winter days are shorter and rain is falling, reminder to drivers and pedestrians about legal requirements and some safety messages for crosswalks.*
- *Kenmore Newsletter Spring 2016 (distribution Citywide via mail, posted on City website) Transportation related articles included:*
 - *Major Milestones Accomplished on SR 522 Improvement Project: Project on track to be completed in the fall. 61st Ave NE has reopened to the public, new traffic signal is in operation, restriping has occurred. Next phase includes paving driveways and raised center median work.*
 - *Sidewalk Under Construction Along NE 181st Street: Construction of new sidewalk along the south side of NE 181st St between 68th Ave NE & 73rd Ave NE has begun. Several benefits to the community include improved safety and accessibility due to added sidewalks and lighting, improved corridor appearance due to undergrounding of utility lines and added landscaping, and water main upgrades.*
 - *Imagine Kenmore: Hundreds of residents provided input on potential transportation and parks projects during the process. Projects include new sidewalks and bike lanes on Juanita Dr/68th Ave NE, beach and paths at Log Boom Park, boardwalk trail to river at Rhododendron Park, waterfront access improvements and new paths and trails at Squire's Landing Park. Preliminary list, known as Walkways and Waterways, may move forward for Kenmore voter approval in November.*
 - *Celebrate Bike Everywhere Month in May: Month long celebration with street side stations, free classes and other community events encouraging people to bike more or for the first time.*
 - *Neighborhood Projects Underway as a Result of Community Meetings: Group A and B neighborhoods have met and completed project lists and evaluations. Projects will be implemented in spring and summer 2016. Group C neighborhoods held first meetings and are awaiting the second meetings with implementation planned in summer and fall of 2016.*

- a. How were special language needs assessed? List the special language needs assessments conducted.

Special language needs were not assessed; however, City Council Agendas include the following statement: "If you have any questions or to confirm agenda items prior to the meeting, or if you require special accommodations, please call the City Clerk at 425-398-8900."

The City Council page on the City of Kenmore Website also includes the following statement: "The City now has assisted listening devices available for use during Council meetings. A necklace-style device is available for those who wear hearing aids. An ear bud (in-ear) style, or an over-the-ear style, are available for those without hearing aids. Please contact the City

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Clerk as far in advance of the meeting as possible, preferably no later than the morning of the meeting.”

- b. What outreach efforts did you utilize to ensure that minority, women, low-income, and LEP population groups were provided equal opportunity to participate in those outreach activities. (Examples: provided materials in other languages, met with local social services agencies, advertised in a minority publication).

The City of Kenmore’s website has an option to use “Google Translate” to translate the website content into various languages.

- c. List the special language services provided – note the professional language service provided including the name of the service, date provided, number of persons served, and any other relevant information.

The City contracts with LanguageLine Solutions to offer interpretation and translation services if, and when needed. Services may be provided over the phone or an in-person meeting may be set up.

No interpretation or translation services were utilized within this reporting period.

- d. List any costs incurred for translations and interpreters for each activity.

No costs were incurred within this reporting period.

4. List all the transportation related contracts (Federal and others) that were executed during the reporting period. (Please include construction, consultant agreements for planning, design, engineering, environmental, research, maintenance, etc.)

- Include dollar value of each

Contract	Date Executed	Consultant	Description	Amount
15-C1450	7/23/2015	Jacobs Engineering	Lower Swamp Creek Bridge Analysis	Not to Exceed \$15,555.00
15-C1450 Amend. 1	12/31/2015	Jacobs Engineering	Lower Swamp Creek Bridge Analysis	No Cost Amendment
15-C1450 Amend. 2	5/19/2016	Jacobs Engineering	Lower Swamp Creek Bridge Analysis	Not to Exceed \$5,013.00
15-C1451	7/27/2015	Berk & Associates	Parks and Transportation Project and Funding Review Project - Imagine Kenmore	Not to Exceed \$184,144.00
15-C1463	9/16/2015	WSDOT	NE 202nd St and 66th Ave NE Sidewalk Project (PE)	State to Reimburse Agency (Kenmore) \$131,210.00
15-C1463 Supp. 1	5/6/2016	WSDOT	NE 202nd Street Safe Routes to School Corridor Improvements (ROW)	State to Reimburse Agency (Kenmore) \$80,000.00

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15-C1465	10/23/2015	Trinity Contractors, Inc.	61st Avenue NE Void Repair	\$44,978.50 Total Contract Amount
15-C1465 Change Order 1	11/10/2015	Trinity Contractors, Inc.	62nd Avenue NE Void Repair	Change Order Amount \$23,705.00 (New Total Contract Amount \$68,683.50)
15-C1468	10/2/2015	Puget Sound Energy	Design Agreement for NE 181 st Street Utility Conversion	Agency (Kenmore) shall pay PSE all actual, reasonable costs for design work
15-C1469	3/16/2017	Trimaxx Construction	Tolt Trail Project Phase 1	\$126,895.00 Total Contract Amount
15-C1471	11/17/2015	Parametrix	Traffic Engineering & Environmental Permit On-Call Services	Not to Exceed \$50,000.00
15-C1483	2/26/2016	Pace Engineers	2016-17 Surface Water & Parks Engineering On-Call Services	Not to Exceed \$720,000.00
15-C1484	3/15/16	KPFF, Inc.	2016-17 Transportation Engineering On-Call Services	Not to exceed \$325,000.00
15-C1484 Amend. 1	9/28/16	KPFF, Inc.	2016-17 Transportation Engineering On-Call Services	\$475,000 increase to previous contract amount of \$325,000 for total of \$800,000
16-C1497	3/18/16	Welwest Construction, Inc.	Juanita Drive NE & NE 155 th Street Barrier Replacement	\$36,575.00
16-C1503	4/21/2016	McClure and Sons, Inc.	Construction of Log Boom Park Pedestrian Bridge Project	Sum of \$117,885.00
16-C1512	4/11/2016	Northshore Utility District	Interlocal Agreement for NE 181 st Street Sidewalk South	NUD to Pay City Total Estimated Amount of \$86,000.00
16-C1513	4/5/2016	Puget Sound Energy	NE 181 st Street Sidewalk South Utility Conversion Project	City to Pay PSE \$48,022.00 (Total Project Cost \$120,055.00)
16-C1514	4/11/2016	Frontier	NE 181 st Street Sidewalk South Utility Conversion Project	City to Pay Frontier Estimated Amount of \$22,137.90
16-C1516	4/11/2016	Comcast	NE 181 st Street Sidewalk South Utility Conversion Project	Comcast to Reimburse City Pre-Construction Estimate of \$20,000.00
16-C1517	4/11/2016	Kamins Construction, Inc.	NE 181 st Street Sidewalk - South Construction	Sum of \$617,491.91
16-C1518	Unknown	Northshore Utility District	Interlocal Agreement for NE 192 nd Culvert Replacement Water & Sanitary Work	District Shall Reimburse City for All Costs Incurred in Performance of Water & Sewer Facilities Work.
16-C1526	3/14/2016	Prothman	Public Works Consultant	\$56.00 an Hour Plus a 3% Charge for WA State B&O Tax Obligations

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16-C1536	2/17/2017	Marshbank Construction	SR 522 Catch Basin Repairs - Phase 1	Total Contract Amount \$212,634.00
16-C1538	3/31/2016	Lake Forest Park	Interlocal Agreement for SR522 & SR523 Corridor Consultant Services	Kenmore Total Cost of \$70,000.00; LFP to Pay Kenmore \$10,000.00
16-C1539	4/6/2016	Muni Manage	Lakepointe Project Management	Not to Exceed \$49,500.00

- Other than advertising in your local legal publication, what outreach was made to DMWBE firms that a contracting opportunity existed within your agency?

No additional outreach was made to DMWBE within this reporting period.

- Identify the DMWBE contracts that were awarded and their dollar amount.

The "Directory of Certified Firms" search tool on the website for the Washington State Office of Minority & Women's Business Enterprises was used for each contractor listed in the contract table above.

Per the website, the following firm is certified:

Name	Contract	Amount	State Cert Type/ Number	Federal Cert Type/ Number
Marshbank Construction, Inc.	16-C1536	\$212,634.00	MBE/M1M0011507	DBE/SBE/D1M0011507

- Is there a Title VI Non-Discrimination statement included in all contracts and public notices?

A Title VI Non-Discrimination statement is included in all City contracts but not in all public notices.

- How did your organization ensure that minority, women, and disadvantaged firms were provided equal opportunity to participate in the contracting arena?

Equal opportunity was provided by including Title VI language in advertisements for services and by selecting consultants/contractors strictly based on cost, experience, references, etc.

- Summarize any transportation projects that identify potential impacts to minority and/or low-income Environmental Justice (EJ) populations (i.e., impacts such as displacements, increased noise, bisecting neighborhoods, et al). Note the following:

- SR522 West A Project (61st Ave NE to 65th Ave NE) – Project Parcel Numbers 91 & 92 (Wang): The construction of this project impacted the frontage of an existing minority owned restaurant, Tai Ho. The impacts were to a koi pond and underground power wire.
- How impacts were minimized/mitigated.
- SR522 West A Project (61st Ave NE to 65th Ave NE) – Project Parcel Numbers 91 & 92 (Wang): In order to tie-in the proposed sidewalk frontage improvements along the Tai Ho

frontage, and to convert their power into the underground system, the City (Consultants KBA and Envirolssues, City Senior Civil Engineer, Kent Vaughan) met with the owner, Steve, who does not speak English, to explain what revisions would be needed to the previously approved site improvement permit. Two on-site meetings were held and in each instance, the City ensured that there was a person present who could translate English to Mandarin to relay the information conveyed. For the first meeting, the City offered to bring a translator but Steve had an employee who offered to translate instead. For the second meeting, KBA had one of their employees who speaks Mandarin attend the meeting (Mary).

Resolved Issue #1 – The Tai Ho restaurant had a koi pond along the property line. It had a plug to drain the pond during routine maintenance, which they would drain into the storm system. The drain had to be plugged as pond water is not allowed to drain into the surface water system. The City explained the situation and let the owners know that they were permitted to pump the water from the Koi pond into their sanitary sewer cleanout during maintenance and that their previous practice of draining the pond water into the storm system was no longer permitted by City code.

Resolved Issue #2 – The project had to add another junction box to intercept and splice the underground power wire on the property because 1) the existing wire was direct buried and 2) it wasn't long enough to reach the installed power vault. Mary from KBA attended this meeting to communicate the issue and proposed solution.

Both items above were documented in the amended Site Improvement Permit.

- Also include a statement, if applicable, on projects that specifically benefit community cohesion such as: adding sidewalks, improving access to properties that improve access for EJ populations.
- *Project 0184 – West Sammamish River Bridge (Construction estimated to begin Spring 2019): The southbound bridge on 68th Ave NE was constructed in 1938 and nears the end of its life. The City has increased monitoring of the structure, completed a scour analysis, geotechnical review, and load limit study. The bridge is currently load restricted until replacement occurs. The project will replace the existing bridge including approaches and enhanced pedestrian and bicycle facilities. The project is currently in the design phase and right of way acquisition has not yet started. The cost estimate to build a new bridge is approximately \$20 million.*
- *Project 0188 – Log Boom Park Pedestrian Bridge (Construction completed December 2016): The prior pedestrian bridge linking Log Boom Park and the adjacent marina was destroyed in the December 3, 2007 storm. This project replaced the bridge to cross from Log Boom Park over Tributary 0056 to the Harbour Village Marina. The public once again has access to the marina's boardwalk, breakwater and pier for the purpose of fishing, walking and viewing the water.*
- *Project 0189 – NE 181st Street South Side Sidewalks (Construction completed): This project designed and constructed approximately 700 linear feet of sidewalk on the south side of NE 181st St between 68th Ave NE and 73rd Ave NE. The new sidewalk completed a primary pedestrian route and connected surrounding residents to the downtown commercial area and nearby transit as well as the Park & Ride one block to the east. The project area included a 57-unit senior housing unit and low-income housing tract. The sidewalk on both sides of NE 181st St was previously incomplete, forcing pedestrians to walk in the street or on the shoulder.*

- *Project 0192 – NE 181st Street North Side Sidewalks (Construction completed): This project designed and constructed an ADA compliant sidewalk along the north side of the roadway on NE 181st St between 68th Ave NE and 73rd Ave NE, providing a continuous pedestrian facility. Improvements also included illumination to make walking safer all hours of the day. The new sidewalk completed a primary pedestrian route and connected surrounding residents to the downtown commercial area and nearby transit as well as the Park & Ride one block to the east. The project area included a 57-unit senior housing unit and low-income housing tract. The sidewalk on both sides of NE 181st St was previously incomplete, forcing pedestrians to walk in the street or on the shoulder.*
- *Project 0196 – 62nd Ave NE Corridor Improvements (Construction Summer 2017): This project will enhance mobility and safety by installing a sidewalk (one side of the street) with ADA ramps and up to three traffic circles on 62nd Ave NE from SR 522 (NE Bothell Way) to NE 187th St. Sharrows will be added to the roadway within project limits for an improved bicycle facility. The sidewalk will enhance pedestrian safety after a pedestrian fatality on this road in 2013. The traffic circles will help to bring vehicle speeds down. This roadway provides a direct connection between several residential neighborhoods to churches, Park & Ride and retail centers.*
- *Project 0197 – 2015 Sidewalk Gaps Project (Construction completed): This project included construction of new cement concrete sidewalk and ADA curb ramps along three sections of existing sidewalks on 68th Ave NE, 72nd Ave NE, and NE 155th Street. These straight forward, low cost sidewalk connections were made in high pedestrian use areas including school zones and arterials.*
- *Tolt Trail Project (Construction completed): This project improved the existing foot trail within the Seattle-owned right-of-way for the Tolt pipelines, between 68th Ave NE and 73rd Ave NE. The work included installation of storm drains, raising the elevation of the trail, and paving a 10' asphalt trail with 2' gravel shoulders. This trail is a high pedestrian use area and provides a safe, pedestrian only passage between two major roadways.*
- *NE 202nd Street Safe Routes to School (Construction Summer 2017): Improvements along NE 202nd St between NE 198th St and 66th Ave NE include the construction of ADA compliant sidewalk and bike lanes along the west side of NE 202nd St providing a continuous pedestrian facility to Kenmore Junior High School from NE 198th St. There will be a new marked pedestrian crossing and new curb ramps at the intersection of NE 202nd St and 66th Ave NE. The project area was identified as a key pedestrian safety corridor linking the central business district and neighborhoods and is also a direct access route to Kenmore Junior High School.*
- *Kenmore Village Downtown Development Project (Currently under construction): The City is making progress in implementing the community's vision of Kenmore Village as a walkable place with a public square where Kenmore-area residents and workers can meet their daily needs and see one another face to face. There are many different projects taking place including a new Town Green & Pavilion building for community gathering, new on-street parking along 68th Ave NE, upgraded pedestrian crossing for 68th Ave NE, new apartment buildings – Spencer 68 and The Linq (including some affordable housing units) and a potential sit down restaurant.*
- *Walkways and Waterways: This project authorizes the City to fund new sidewalks and pedestrian and bicycle safety improvements along arterials, including Juanita Drive and 68th Avenue; construct, acquire, and improve waterfront access, viewpoints, walkways, facilities, open spaces, and natural habitats at City parks, including Log Boom, Rhododendron, and Squire's Landing; issue up to \$19,750,000 of general obligation*

bonds maturing within a maximum of 20 years and levy annual excess property taxes to repay the bonds, as provided in Ordinance 16-0422.

6. If Right of Way has been acquired for a transportation project, please describe:

SR 522 West A Project: Right of Way acquisition was completed during the last reporting period (May 31, 2014 – May 31, 2015). Data for the acquisitions was included in the last two Title VI Reports.

NE 181st Street North Sidewalk Project: Right of Way was acquired for this project for sidewalk construction.

NE 202nd St Safe Routes to School: Right of Way was acquired for this project for sidewalk construction.

- Identify the number of minority, low-income, elderly and disabled persons affected.

Minority:

- *None Identified*

Low-Income:

- *None Identified*

Elderly:

- *None Identified*

Disabled:

- *None Identified*

- The efforts that were made to address Limited English Proficiency issues (including use and cost of translators, outreach efforts for each reported activity).

Outreach efforts were not necessary within this reporting period.

- Describe any concerns raised by minorities and women regarding appraisals, negotiations, relocation assistance, and payments. What actions were taken to resolve those issues?

There were no concerns raised within this reporting period.

7. List and describe any Title VI related complaints, as a result of transportation activities and projects. Include:

The City of Kenmore did not receive any Title VI complaints within the reporting period.

- What was the allegation or concern?

Not applicable.

- Procedures used

Not applicable.

- Action taken

Not applicable.

Annual Update and Accomplishment Report
Population Under 100,000

- Resolution

Not applicable.