

PUBLIC HEARING on the 2013-2014 Mid Biennium Budget and CIP Adjustments November 25, 2013

CITY OF KENMORE
WASHINGTON



Why Do a Mid Biennium Review and Adjustment

- o **Required for a biennial budget**
 - o Per RCW 35A.34.130
- o **Amend adopted budget due to:**
 - o Changes in revenues and expenditures resulting from economic conditions
 - o Reflect changes in work programs and priorities
 - o Adjust for previously approved Council actions and/or direction during the current year
- o **Ensure legally adopted expenditure levels for the various funds are not exceeded**

General Fund Adjustments:

- Reviewed the revenues and expenditures for the General Fund:
 - Most revenues stable but not growing beyond budget expectations
 - Departments spending close to their budget
 - Only adjusting for the increase in development activity in order to maintain timely service levels
 - Revenue increase \$237,882
 - Expenditure (staffing) increase 56,979
 - Recognizing water/sewer franchise fee will not be in effect until 2014
 - (\$317,186)

No other increases in services or budget appropriations requested at this time

2013-2014 Other Fund Net Adjustments

□ Street Fund	
▪ Expenditures \$86,000 (Interfund) off set by reduction in road services expense:	\$ 0
□ Transportation Capital Fund	
▪ Revenues	1,166,125
▪ Expenditures:	691,000
□ Transportation Impact Fee Fund	
▪ Expenditures :	55,000
□ Sammamish River Bridge Fund	
▪ Expenditures :	80,000
□ Park Capital Project Fund	
▪ Revenues:	1,162,000
▪ Expenditures:	1,162,000
□ Park Impact Fee Fund	
▪ Expenditures :	839,000

2013-2014 Other Fund Net Adjustments

□	Real Estate Excise Tax Fund	
▪	Expenditures :	392,000
□	Kenmore Village Fund	
▪	Revenues:	2,884,160
▪	Expenditures:	2,111,486
□	Surface Water Management Fund	
▪	Revenues:	25,000
▪	Expenditures:	-11,000
□	Surface Water Capital Fund	
▪	Revenues	-381,000
▪	Expenditures	-381,000
□	Equipment Replacement Fund	
▪	Expenditures \$25,000 off set by reduction in other line item expense	0
□	Strategic Opportunities Fund	
□	Revenues	776,800
▪	Expenditures:	826,800

2013-2014 Total Net Adjustments

- TOTAL ADJUSTMENTS (INCLUDES CIP), ALL FUNDS
 - Revenues: \$ 5,553,781
 - Interfund = 2,193,800
 - Expenditures: \$ 5,822,265
 - Interfund = 3,393,800

- TOTAL CIP ADJUSTMENTS, ALL FUNDS
 - Increase in Expenditures: \$ 395,000

Capital Improvement Project Adjustment: Surface Water

- **SW 3 Juanita Dr NE Ditch Grading Ph 1**
- This project which stabilized a segment of drainage ditch along Juanita (east side) was completed this summer. The project is closed out and was completed for approximately \$33,000 which is \$42,000 less than the \$75,000 project budget. A budget amendment has been proposed to return the savings to the Surface Water Management Fund.
- **SW 9 Swamp Creek Regional Basin Study**
- Snohomish County previously told staff that they do not intend to choose the Swamp Creek Basin for review under their Phase 1 Municipal Stormwater Permit requirements. The \$50,000 budget for this Basin Study will be combined with the update of the Surface Water Master Plan, the contract for which was approved by the City Council earlier this year. A product of this work will include recommendations for the Swamp Creek Basin. A budget amendment has been proposed which adds the \$50,000 budget for this project to the update of the Surface Water Master Plan.

Capital Improvement Project Adjustment: Surface Water

- **SW 12 74th Avenue NE Culvert Replacement**
- This project is currently budgeted for design in 2013 and construction in 2014. The project is upstream of the 0057 channel relocation project. As this is the same basin/channel as the 0057 culvert replacement, the engineering team recommends putting this project on hold until the 0057 project is complete to see if conditions improve. As discussed at the July 15, 2013 City Council meeting, staff recommended redirecting \$200,000 of the budgeted funds to Project T-37 West Samm Bridge. This culvert project will be evaluated with the Surface Water Master Plan update. A budget amendment has been proposed which adds the \$200,000 to the budget for Project T37 West Samm Bridge.

CITY OF KENMORE, WASHINGTON
SURFACE WATER CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2013-2018

Proposed November 25, 2013

Project Description	2013 Proposed	2014 Proposed	2015 Proposed	2016 Proposed	2017 Proposed	2018 Proposed	2013-2018 Totals
SW 1 Tributary 0057 Channel Relocation-As Proposed		\$889,750	\$0	\$0	\$0	\$0	\$889,750
SW 2 80th Ave NE Ditch Improvements - No Change	0	0	40,000	75,000	0	0	115,000
SW 3 Juanita Dr NE Ditch Grading Ph 1 - No Change	75,000	0	0	0	0	0	75,000
SW 6 NE 181st Street Culvert Replacement-As Amended	467,011	0	0	0	0	0	467,011
SW 7 NE 187th Street Bypass - No Change	0	40,000	71,000	0	0	0	111,000
SW 8 61st Ave NE Sidewalk Embankment Repair -No Change	55,000	0	0	0	0	0	55,000
SW 9 Swamp Creek Regional Basin Study -As Proposed	10,000	40,000	0	0	0	0	0
SW 12 74th Avenue NE Culvert Replacement- As Proposed	87,000	202,000	0	0	0	0	0
SW 13 NE 155th Street Outfall Revision -No Change	0	0	50,000	0	0	0	50,000
SW 16 Arrowhead Dr. Conveyance Improvements- No Change	0	0	0	106,000	116,100	0	222,100
SW 17 Little Swamp Creek Relocation Project -No Change	0	0	0	0	56,500	50,000	106,500
SW 19 NE 192nd ST Culvert Replacement-No Change	0	20,000	106,000	0	0	0	126,000
SW 20 Small Works Projects -No Change	50,000	50,000	50,000	50,000	50,000	50,000	300,000
Total Project Costs - As Adopted & Amended	\$1,633,761	\$352,000	\$317,000	\$231,000	\$222,600	\$100,000	\$2,856,361
Total Project Costs - As Proposed	\$647,011	\$999,750	\$317,000	\$231,000	\$222,600	\$100,000	\$2,517,361
Funding As Proposed:							
Real Estate Excise Tax - Sidewalks	\$55,000	\$0	\$0	\$0	\$0	\$0	\$55,000
King County Flood District Grant	0	150,000	0	0	0	0	150,000
Reimbursement from Utilities	0	25,000	20,000	0	0	0	45,000
Transfer from Street Fund	25,000	0	0	0	0	0	25,000
Surface Water Utility Funds	567,011	824,750	297,000	231,000	222,600	100,000	2,242,361
Total Project Funding As Proposed	\$647,011	\$999,750	\$317,000	\$231,000	\$222,600	\$100,000	\$2,517,361

Capital Improvement Project Adjustment: Parks

- **P6 Moorlands Park Improvements**

- The proposed CIP amendments include a change in name, project scope, and an increase in budget to complete design and construction of all park improvements consistent with the adopted 2006 master plan. The proposed CIP includes \$900,000 for completing engineering, permitting and construction. The City would apply for a State grant in 2014 for \$450,000 for completion of park improvements. \$450,000 of impact fees would be added in 2016.

- **P10 Park Land Acquisition Study**

- The proposed CIP amendments include reassigning the \$830,000 allocated in the current CIP for park land acquisition to the Moorlands Park project (Project P6).

- **P11 Log Boom Park Pedestrian Bridge Replacement**

- The proposed CIP amendments include a \$55,000 increase to the 2014 design budget, increasing from \$40,000 to \$95,000, based on review of a scope of work from Pertee Engineering for the bridge design. This would bring the total project budget to \$245,000.

Capital Improvement Project Adjustment: Parks

- **P 18 Rhododendron Park Boat Shed & Boardwalk Trail**
- Proposed amendments to this project include a change in name from Rhododendron Park Waterfront to Rhododendron Park Boat Shed and Boardwalk Trail. The proposed amended budget is \$482,000 in the 2013-2014 biennium. \$90,000 (REET funds) are proposed to be allocated in 2013 to complete an assessment of the feasibility, design and preliminary engineering drawings for construction of a boardwalk that connects the interior of the Park to the riverfront. A proposed boat shed for hand carry watercraft, adjacent to the Sammamish River, close to the access road from 68th Ave NE is also proposed.
- **P 18a Rhododendron Park Float**
- The proposed budget for this project is \$73,500, from the Strategic Opportunity Fund, for project design, permitting and construction in. The float is proposed for hand carry water craft, to be located on the Sammamish River, adjacent to the boat access road on the east side of the Sammamish River bridge on the Rhododendron Park property.



Capital Improvement Project Adjustment: Parks

- **P 19a Log Boom Park Float**
- This seasonal float is also included as a project in the amended CIP, with \$72,500 from the Strategic Opportunity Fund for project design, permitting and construction. The float is proposed to be attached to the pier from the end of May through September each year.

PARK CAPITAL IMPROVEMENT PROGRAM

FOR THE YEARS 2013-2018

Proposed November 25, 2013

Project Description	2013 Proposed	2014 Proposed	2015 Proposed	2016 Proposed	2017 Proposed	2018 Proposed	2013-2018 Totals
P 1 Twin Springs(Portal 44)	\$0	\$0	\$45,000	\$360,000	\$0	\$0	\$405,000
P 2 Tolt Pipeline Trail Phase One	120,000	0	0	0	0	0	120,000
P 6 Moorlands Park Improvements	20,000	0	300,000	0	0	0	320,000
	60,000		450,000	450,000			960,000
P 9 Northshore Summit Park - original	190,000	0	0	0	0	0	190,000
as amended	659,000	0	0	0	0	0	659,000
P 10 Park Land Acquisition	30,000	0	0	800,000	0	0	0
P 11 Log Boom Park Pedestrian Bridge Replacement	0	40,000	150,000		0	0	190,000
		95,000					245,000
P 13 Skate Park Relocation & Improvements	0	20,000	250,000	0	0	0	270,000
P 17 Tolt Pipeline Trail Phase Two	0	0	30,000	190,000	0	0	220,000
P 18 Rhododendron Park Waterfront Boat Shed & Boardwalk Trail	0	0	20,000	200,000	0	0	220,000
	90,000	392,000	0	0	0	0	482,000
P 18a Rhododendron Park Float	73,500	0	0	0	0	0	73,500
P 19 Log Boom Park Waterfront	0	0	30,000	75,000	75,000	1,000,000	1,180,000
P 19a Long Boom Park Float	72,500	0	0	0	0	0	72,500
P 21 Kenmore Village Public Square	50,000	100,000	800,000	0	0	0	950,000
P 22 City Hall Plaza Improvements	0	0	75,000	0	0	0	75,000
P 23 Squires Landing Trail	0	0	0	0	40,000	200,000	240,000
P 24 Sammamish River Boat Launch Restroom	65,000	0	0	0	0	0	65,000
Total Project Costs - As Adopted & Amended	\$944,000	\$160,000	\$1,700,000	\$1,625,000	\$115,000	\$1,200,000	\$5,744,000
Total Project Costs - As Proposed in Sept	\$1,180,000	\$552,000	\$1,680,000	\$1,425,000	\$115,000	\$1,200,000	\$6,152,000
Total Project Costs - As Proposed in Nov	\$1,190,000	\$607,000	\$1,830,000	\$1,075,000	\$115,000	\$1,200,000	\$6,017,000
Funding As Proposed:							
Park Impact Fees	\$659,000	\$310,000	\$45,000	\$972,345	\$0	\$0	\$1,986,345
Real Estate Excise Tax	215,000	197,000	255,000	75,000	115,000	200,000	1,057,000
Kenmore Village Sale Proceeds	50,000	100,000	800,000	0	0	0	950,000
Strategic Opportunity Fund	146,000	0	0	0	0	0	146,000
Grants	0	0	700,000	0	0	1,000,000	1,700,000
King County Levy *	120,000	0	30,000	27,655	0	0	177,655
Total Project Funding As Proposed	\$1,190,000	\$607,000	\$1,830,000	\$1,075,000	\$115,000	\$1,200,000	\$6,017,000

*The recent voter approved Proposition 1 levy will provide additional funds over a six year period with distributions to Kenmore expected to be about \$265,000. These funds are not included in the CIP as they have not yet been committed to a specific project:

	0	\$44,000	\$44,000	\$44,000	\$44,000	\$44,000	\$220,000
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Capital Improvement Project Adjustment: Transportation

- **T 5 68th Avenue NE “Queue Jump”(SR 522 to Sammamish River)** This project was originally programmed for 2016-2018 in the CIP. Some pre-design work was completed on this project several years ago and Staff believes this project to be good fit for the most recent Transportation Improvement Board (TIB) funding process. A \$2M grant application has been submitted for design, permitting and construction. The City match would be 25% provided through Real Estate Excise Tax (REET) and Transportation Impact Fees. In order to commit the City funds required for the match, it is recommended that the project be moved up two years to 2014-2016. A budget amendment has been proposed to move this project up to 2014-2016 and appropriate \$110,000 for the 2013-2014 biennium.
- **T 27 Sidewalk Program**
- Council approved the 20 Year Sidewalk Program earlier this year which was a 2013 City Council Goal. 5 grant applications have been submitted for sidewalks in 2013 . If TIB funds for NE 155th Street and NE 202nd Street sidewalks are awarded, approximately \$400,000 will be the required City match. For this reason, Staff recommends consolidating the annual \$100K budgeted contributions from 2015-2018 into a \$400,000 commitment in 2015.

Capital Improvement Project Adjustment: Transportation

- **T 37 West Samm Bridge**
- This new project was approved by the City Council on July 15, 2013. This estimate included \$200,000 for design and permitting for scour stabilization, \$175,000 for a rehabilitation vs replacement analysis, and \$86,000 for monitoring and investigation work pertaining to the bridge. Funds for this project include \$86,000 from the Street Fund, \$80,000 from the Sammamish River Bridge Fund, \$95,000 REET, and \$200,000 of Surface Water Management Funds (funds previously budgeted for SW12, 74th Ave NE Culvert Replacement). This new project has been included in the proposed mid biennium budget amendment.
- **T 8 SR 522 West B (57th to 61st Avenues NE with BGT wall)**
- The project is currently at the 90% design milestone and was originally projected in the CIP for the 2015-2017 time period. There is \$8.5 M for this project in the draft State Transportation Package and there is discussion of a special fall legislative session. However without the passage of a State Transportation Package, Staff is recommending to shift this project out one year to enable T-5, 68th Avenue NE (SR 522 to Sammamish Slough), to move forward more quickly if TIB funds are awarded. If the State approves funding for West B, Staff will re-evaluate the timing and allocation of City resources; no budget modifications are proposed at this time.
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CITY OF KENMORE, WASHINGTON
TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2013-2018

	Proposed November 25, 2013							
Project Description	2013 Proposed	2014 Proposed	2015 Proposed	2016 Proposed	2017 Proposed	2018 Proposed	2013-2018 Totals	
T 5 68th Ave NE SR522 to Sammamish Slough - As Proposed	0	0	0	110,000	320,000	2,440,000	2,870,000	
T 6 SR 522 West A 61st to 65th -As Amended	4,398,500	4,865,000	2,000,000	0	0	0	11,263,500	
	4,428,500						11,293,500	
T 7 61st Ave NE & 181st Traffic Signal -As Amended	1,132,387	0	0	0	0	0	1,132,387	
T 8 SR 522 West B 57th to 61st with BGT Wall - As Proposed	0	0	410,000	8,585,000	15,000	0	9,010,000	
				410,000	8,285,000	315,000		
T 22 Simonds Road-Inglemoor HS Right Turn Lane No Change	25,000	0	70,000	445,000	0	0	540,000	
T 26 Wayfinding Signage and Banners - No Change	20,000	20,000	20,000	20,000	20,000	20,000	120,000	
T 27 Sidewalk Program - As Proposed	174,950	100,000	100,000	100,000	100,000	100,000	674,950	
			400,000	0	0	0		
T 31 City Safety Improvements -No Change	250,000	0	0	0	0	0	250,000	
T 35 Juanita Drive/68th Ave NE Overlay- As Amended	1,273,450	0	0	0	0	0	1,273,450	
	636,725						636,725	
T 36 City Gateways - No Change	75,000	225,000	0	0	0	0	300,000	
T 37 West Samm Bridge - New	461,000	0	0	0	0	0	461,000	
Total Project Costs - As Adopted & Amended	\$6,742,562	\$5,210,000	\$2,600,000	\$9,260,000	\$455,000	\$2,560,000	\$26,827,562	
Total Project Costs - As Proposed	\$7,203,562	\$5,320,000	\$2,810,000	\$3,315,000	\$8,305,000	\$335,000	\$27,288,562	
Funding as Proposed:								
Real Estate Excise Tax	\$987,387	\$290,000	\$250,000	\$198,750	\$0	\$300,000	\$2,026,137	
Real Estate Excise Tax - Set Aside Sidewalks	174,950	100,000	400,000	0	0	0	674,950	
Impact Fee Revenue	442,500	435,000	550,000	547,500	250,000	0	2,225,000	
State/TIB	0	4,100,000	1,100,000	0	2,000,000	0	7,200,000	
Federal Transportation Funding 61st Signal	1,100,000	0	0	0	0	0	1,100,000	
Street Fund-Juanita Overlay	636,725	0	0	0	0	0	636,725	
Street Fund - West Samm Bridge	86,000	0	0	0	0	0	86,000	
Sammamish River Bridge Fund	80,000	0	0	0	0	0	80,000	
General Fund	20,000	20,000	20,000	20,000	20,000	20,000	120,000	
Surface Water Fund	263,500	320,000	250,000	0	0	0	833,500	
Other Agencies Reimbursements	12,500	0	35,000	222,500	0	0	270,000	
Grant Funding	900,000	55,000	205,000	2,270,900	0	0	3,430,900	
State Transportation Package	0	0	0	55,350	6,035,000	15,000	6,105,350	
SR 522 Federal Allocation ROW	2,500,000	0	0	0	0	0	2,500,000	
Total Project Funding as Proposed	\$7,203,562	\$5,320,000	\$2,810,000	\$3,315,000	\$8,305,000	\$335,000	\$27,288,562	



THANK YOU!

**THIS CONCLUDES THE
PRESENTATION PORTION OF
THE PUBLIC HEARING OF
NOVEMBER 25, 2013**