

CITY OF KENMORE
WASHINGTON
RESOLUTION NO. 22-390

**A RESOLUTION OF THE CITY OF KENMORE,
WASHINGTON, REVISING THE CITY FEE SCHEDULE;
ADOPTING THE 2023 FEE SCHEDULE; REPEALING
RESOLUTION NO. 21-370; AND ESTABLISHING AN
EFFECTIVE DATE.**

WHEREAS, for the convenience of Kenmore residents and other city customers, the City Council has adopted all City fees by resolution pursuant to Ordinance No. 02-0139; and

WHEREAS, the City reviews all fees annually and makes adjustments to them as necessary and appropriate; and

WHEREAS, the City Council desires to adopt a revised fee schedule as set forth in this resolution;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, DOES RESOLVE


Section 1. Adoption. The City Council adopts the "City of Kenmore, Washington 2023 Fee Schedule", as set forth in "Exhibit A", attached hereto and incorporated by reference.

Section 2. Effective date. The fees adopted by this resolution shall be effective on January 1, 2023.

Section 3. Repealer. Resolution No. 21-370 is hereby repealed, effective January 1, 2023.

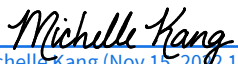
PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 14th DAY OF NOVEMBER 2022.

CITY OF KENMORE


Nigel Herbig (Nov 15, 2022 12:44 PST)


Nigel Herbig, Mayor

ATTEST/AUTHENTICATED:


Michelle Kang (Nov 15, 2022 11:05 PST)

Michelle Kang, Deputy City Clerk

Approved as to form:


[Dawn Reitan \(Nov 15, 2022 11:28 PST\)](#)

Dawn Reitan, City Attorney

Table of Contents

	Page(s)
1. Business Registration and Licenses	1-2
2. Code Enforcement	2-3
3. Comprehensive Plan and Development Regulation Amendments	3
4. Development Services	3-15
General	3
Development Agreement	3
Pre-application	3-4
Zoning and Land Use	4-5
Subdivision - Preliminary Application Review	5
Shoreline Management Permit	5-6
Special Reviews	6-7
Engineering: General Permitting & Inspections	7-8
Engineering: Subdivision Plan Review & Inspections	8-9
Building Permits	10-11
Plumbing Permits	11
Mechanical Permits	11-12
Impact Fees	12
Fire Department Review	12
Right of Way Permits	13-14
Special Events Permits & Memorial Sign	15
5. Animal Care & Control	15-16
Animal License and Registration	15
Animal Business and Activity Permits	15
Civil Penalties	15-16
Service Fees	16
6. Miscellaneous (including rental fees)	16-17
7. Public Records Request	17
8. Surface Water	17-18
Surface Water Management Service Charge	17-18
Stormwater Capital Facilities	18

Note: A plus sign (+) in the margin of the fee schedule indicates a change from the previous schedule

1. Business Registration and Licenses

Business Registration	2023 Fee
General Business - New Application for a new business	\$10
General Business - Renewal	\$10
Home Occupation - New Application for a new business	\$10
Home Occupation - Renewal	\$10
The business registration program is managed through Washington State Department of Revenue (DOR). The City registration fee is in addition to the DOR administration fee, which is currently \$90 for new or re-opened businesses, \$19 for new city registration and \$10 for renewals.	

Regulatory Business Licenses	
Adult Entertainment	

Device	\$50 each
Operator	\$500 per year
Premises	\$200 per year
Panoram Manager License	\$50 per year
Adult Cabaret	
Operator	\$500 per year
Cabaret Manager License	\$50 per year
Cabaret Entertainer License	\$50 per year
Adult Retail Business License	\$500 per year
Heavy Manufacturing Business	\$200 per year
Live Entertainment: music (other than mechanical); boxing or wrestling; pool halls; and bowling alleys	\$200 per year \$100 per six months \$50 per day
Junk Shop License	\$300 per year
Junk Wagon License	\$40 per year
Marijuana Business License	\$500 per year
Massage Business and Public Bathhouse	\$150 per year
Massage Practitioner	\$50 per year
Theaters	\$100 each screen per year
Pawnbroker	\$500 per year
Peddler/Solicitor	No fee
Secondhand dealer	\$40 per year
Renewal of License, registration or permit late penalty	10% of required fee
Transferability of license of permit	\$25

2. Code Enforcement

Code Enforcement	2023 Fee
Inspection/Posting	\$50
Re-inspection	\$50
Abatement	Actual City Costs
Abatement Hearing	\$360
Hearing Officer	\$215 per hour
Notice of Violation Appeal Hearing	\$125
Removal of Declaration	\$20
+ Violation of a Stop Work Order	\$500/day
Failure to perform Fire Watch	\$412/day
+ Violation of International Fire Code Section 109.4-	\$255/day
+ Work without a permit penalty (all permit types)	2 times permit cost
+ Work without a permit penalty (tree removal permits only)	
Minimum fee	\$500
\$2,000 per inch in diameter at breast height (d.b.h.) of the tree removed	\$2,000/d.b.h.

Housing Code Enforcement	2023 Fee
Inspection/Posting	\$255 per hour
Re-Inspection plus Notice and Order	\$510

Hourly Rate	\$255
Appeal Fee	\$128 each
Closing Fee	\$255
Contract Abatement Fee	15% of the contract
Late Fee	25% of balance due
Hearing Officer	\$215 per hour

The Following Fees Apply to all Enforcement Actions:	
Inspection Warrant	\$350 each
Attorney Fees	Actual Cost
Paralegal Services	\$60 per hour
Notary Services	\$10
Abatement	Actual Cost
Code Enforcement Administrative Fee	15%

3. Comprehensive Plan and Development Regulation Amendments

Type	2023 Fee
Prescreening/threshold review fee	\$200
Annual amendment cycle fee (applicants whose amendment proposals are approved for consideration by the City Council)	\$400

4. Development Services

General Fees	2023 Fee
Development Review Technology Fee. Applies to all fees listed in Section 4. Except items marked with an asterisk "*" are exempt from the technology fee	5%
Hourly Rate	\$130
Additional excessive reviews and inspection fees. Applies to all development permits; additional plan review or inspections required by changes, additions or revisions to the plans or excess reviews of re-submittals will be billed at an hourly rate. Hourly fees throughout this section may be billed in 1/2 hour intervals.	Hourly
Where the original permit cost was less than or equal to the cost of an extension, the renewal fee shall be 25% of the original permit cost. Applies to all development	25%
For use of outside consultants for plan review and inspections	Actual Cost
+ Attorney cost relating to a private development	Actual Cost
+ Late penalty on Development Permits	1.5% of balance due

Development Agreement	2023 Fee
Threshold review with City Council	\$233
Development Agreement requested by the applicant (proposal is approved for consideration by the City Council)	\$5,820 + City Attorney fees
Development Agreement requested by the City	No fee

Pre-application	2023 Fee
+ Pre-application review (first pre-application)	No fee

+	Pre-application review (additional pre-applications for the same property and project)	
+	Base fee	\$650
+	After five hours	Hourly
+	Pre-application review fee (affordable housing projects)	No fee

Zoning and Land-use		2023 Fee
Site plan application fee (Land-use permit associated to KMC 18.105)		
	Up to \$100,000 project value	\$1,012
	\$100,001 - \$1,000,000 project value	\$3,225
	> \$1,000,000 project value	\$3,225 + \$1,010 for each \$1M or portion thereof
+	Major revision requiring new public hearing or public notice	\$2,719
	Minor revision submitted after preliminary approval (not necessitating additional hearings or public notice)	\$890
+	Construction permit site plan review (1 hour)	\$130
+	Construction permit site plan review (beyond 1 hour)	Hourly
Landscape and tree management plan review		
	Initial plan review based on site area	
	0 – 1 site acre	\$563
	> 1 – 2 site acres	\$1,021
	> 2 site acres	\$1,021 + \$198 for each acre or portion over 2 thereof
	Each plan revision review	\$394
+	Request for modification requiring public notice	\$134
Landscape and tree management inspections		
+	Landscape installation inspection	\$288
	Landscape maintenance bond release inspection	\$228
	Request for site specific rezone	\$2,988
Conditional use permits (CUP) and special use permits (SUP)		
	Administrative CUP	\$2,192
	SUP with public hearing	\$2,819
	Daycare with 24 children or less	\$1,615
	Request for time extension	\$101
Variances (including variances from KMC 18.55)		
	Application review	\$1,603
	Request for time extension	\$101
	Boundary line adjustment	\$721
	Communications facility application fee	\$1,718
	Conditional Use permit (CUP)	\$4,749
	Minor Adjustment	\$3,100
	Major Adjustment	\$10,787
	Accessory dwelling unit	\$504

Change of use (zoning only)	\$1,208
Land use inspections	Hourly
Reasonable use exception	\$1,564
Legal lot status request	\$464
Public agency and utility exception	\$1,564
Zoning letter inquiry/request	\$209
Design review	Hourly
Temporary Use Permit	\$839
Affordable Housing Monitoring Fee	\$50/unit
+ Request for code interpretation	Hourly
Multi-Family Tax Exemption (MFTE) Application	\$590
Public notice mailing fee	Actual cost of supplies and postage, or a minimum of \$233, whichever is greater

Subdivision - Preliminary Application Review		2023 Fee
Preliminary short subdivisions (9 lots or less)		
Base fee		\$535
Plus per lot		\$1,086
Revision to approved preliminary		Hourly
Short subdivision alteration		Hourly
Request for time extension		\$101
Preliminary subdivisions (10 lots or more)		
Base fee		\$1,607
Plus per lot		\$1,315
+ Major revision requiring a new public hearing or public notice		\$2,977
+ Minor revisions submitted after preliminary approval (not necessitating additional hearings or public notice)		\$890
Request for time extension		\$101
Subdivision alterations or subdivision vacations		
With public hearing		\$3,746
Without public hearing		\$1,818
Binding site plan		
Final Binding Site Plan (building permit, as-built or site plan review-based plan)		\$2,867
Conceptual plan		\$5,277
Revision to a preliminary approved plan		\$1,290
Revision to a final binding site plan		\$1,433

Shoreline Management Permit		2023 Fee
Substantial development permit		
Total cost of proposed development:		
Up to and equal to \$100,000		\$2,075
Over \$100,000		Hourly
Single-family joint use dock		\$2,071
Shoreline conditional use permit		\$2,641

Shoreline variance	
Up to and equal to \$100,000 project value	\$2,641
>\$100,000 project value	Hourly
Shoreline re-designation	\$17,901
Shoreline review of other permits or approvals for conditions	\$394
Shoreline exemption	\$1,001
Supplemental fees	
Request for a time extension	\$101
Shoreline permit revision	Hourly
Surcharge when public hearing required	\$827
Permit compliance inspections	Hourly

Special Reviews	2023 Fee
State Environmental Policy Act (SEPA) review	
Environmental checklist (Projects)	
Base fee	\$1,830
After six hours	Hourly
All fixed and contract costs	Actual Cost
Environmental checklist (Non-Projects)	Hourly
Draft Environmental Impact Statement (DEIS), Final Environmental Impact Statement (FEIS), Supplemental Environmental Impact Statement (SEIS) or addenda preparation and review costs – including scoping, writing, editing, publishing, mailing, distributing and contract administration:	
Deposit – a percentage of total estimated cost	33%
All fixed and contract costs	Actual Cost
Staff preparation and review cost	Hourly
Critical areas review	
Applicants will be eligible for a refund of the portion of the base fee that is less than the city’s costs (including consultants, public notice (as necessary) and other associated expenses).	
Review of residential building permits, shoreline permits, individual short subdivision, boundary line adjustments and right-of-way use permits:	
Site review base fee	\$1,583
Plus, per hour	Hourly
Review of commercial building permits, grading permits, engineering permits, subdivisions, PUDs, declassifications, variances, conditional use permits and unclassified use permits:	
Site review base fee	\$1,583
Plus, per hour	Hourly
Flood plain determination – certificate of elevation	\$470
Plus, per hour	Hourly
Review of mitigation plan compliance, per hour	Hourly
Critical areas inspection	Hourly
Inspection and monitoring, per hour	Hourly

Appeals	
Appeals to the hearing examiner from decisions of the City	\$128
Departmental review of non-departmental permits	Hourly
Review and monitoring of master drainage plans, per hour	
+ SEPA and/or Critical areas exemption review (not related to a Shoreline Exemption)	
Base fee	\$520
After four hours	Hourly

Engineering: General Permitting & Inspections		2023 Fee
Parking Review		
New or additional spaces		
First 0-25 spaces		\$30/each space
Next 26-50		\$26/each space
Next 51-75		\$22/each space
Next 76-150		\$22/each space
Anything above 150		\$14/each space
Minimum fee		\$377
Tree Removal		
+ Review		\$130
+ Inspection		\$65
+ Replacement Inspection		\$65
Single-family drainage review		
Base Fee		\$303
Addition/rebuild drainage		\$377
New non-plat SFR drainage		\$862
Commercial/Multi-family drainage plan review		
Base Fee		\$726
Total distributed area		
0 – .50 site acre		\$1,429
.51 – 1 site acre		\$1,971
1.1 – 2 site acres		\$3,601
2.1 – 5 site acres		\$7,905
5.1 – 10 site acres		\$9,522
More than 10 acres		\$10,600
Traffic Impact Analysis review		
Level 1 (10 P.M. peak hour trips or less)		\$430
Level 2 (11-75 P.M. peak hour trips)		\$1,022
Level 3 (Over 75 P.M. peak hour trips)		\$2,044
Road standards/drainage standards variance		\$255
Wet season grading variance		Hourly
Small Project Grading permits:		
Projects that do not exceed 500 cubic yards (volume and disturbed area) and that do not require engineered drawings as determined by the director.		\$382
Large Project Grading permits		
Disturbed Area	Base fee	Per acre

Up to 1 acre	\$224	+	\$1,004.90
>1 acre	\$486	+	\$753.37
Grading plan revision			Hourly
Grading permit operation monitoring (inspection fee when not associated to a Bond Quantity Worksheet)			
The operation monitoring fee shall be calculated by adding the applicable amount from the Annual Volume Table (below) to an amount equal to \$215 per acre disturbed and not rehabilitated during the monitoring period, to a maximum of \$10,000.			
Annual Volume Table			
Volume deposited or removed	Base Fee		Per 100 cubic yards
0 to 3,000 cubic yards	\$0	+	\$125.33
>3,000 to 10,000 cubic yards	\$3,257	+	\$21.09
>10,000 to 20,000 cubic yards	\$4,802	+	\$6.25
>20,000 to 40,000 cubic yards	\$5,465	+	\$3.07
>40,001 cubic yards	\$5,975	+	\$1.47
Reclamation bond release inspection			\$327
Re-inspection of non-bonded actions			\$286
Construction inspections (when associated to a Bond Quantity Worksheet)			
Bond quantities worksheet amount (line T)	Initial fee + additional fee based on bond		
\$0 – \$30,000	\$272 + \$146 / \$1,000 bond		
>\$30,000 – 120,000	\$2,877+ \$62 / \$1,000 bond		
>\$120,000	\$8,549 + \$18 / \$1,000 bond		
Additional inspection after 1 year			Hourly
Maintenance bond inspections			
Bond quantities worksheet amount (line T)	Initial fee + additional fee based on bond		
\$0 – \$30,000	\$588 + \$18.77 / \$1,000 bond		
>\$30,000 – 120,000	\$982 + \$6.13 / \$1,000 bond		
>\$120,000	\$1,489 + \$2.08 / \$1,000 bond		

Engineering: Subdivision Plan Review and Inspections

Short subdivision engineering plan review		
Short subdivision 4 lots or less		
	Base fee	\$2,664
	Plus per lot	\$266
Short subdivision 5 to 9 lots		
	Base fee	\$5,299
	Plus per lot	\$266
Additional review in excess of initial fees		Hourly
+	Short subdivision utility ROW permit review	\$260
+	Short subdivision utility ROW permit inspection	\$260
Subdivision engineering plan review		
Subdivision 30 lots or less		
	Base fee	\$7,929
	Plus per lot	\$43
Subdivision 31 lots or more		
	Base fee	\$8,571

	Plus per lot	\$21
	Revisions and re-submittals	
	Each occurrence	\$151
	Additional review in excess of initial fees	Hourly
+	Subdivision utility ROW permit review	\$520
+	Subdivision utility ROW permit inspection	\$520
+	Planned unit development, townhomes, multi-family & condominiums engineering plan review	
	30 units or less	
	Base fee	\$7,929
	Plus per lot	\$58
	31 units or more	
	Base fee	\$8,827
	Plus per lot	\$30
	Revisions and re-submittals	
	Each occurrence	\$151
	Additional review in excess of initial fees	Hourly
+	Utility ROW permit review	\$520
+	Utility ROW permit inspection	\$520
Construction inspections (when associated to a Bond Quantity Worksheet)		
Bond quantities worksheet amount (line T) Initial fee + additional fee based on bond		
	\$0 – \$30,000	\$272 + \$146 / \$1,000 bond
	\$30,001 – 120,000	\$2,877 + \$62 / \$1,000 bond
	\$120,000 or more	\$8,549 + \$18 / \$1,000 bond
	Additional inspection after 1 year	Hourly
Subdivision final approval		
	Final short subdivision 4 lots or less	\$2,454
	Final short subdivision 5 to 9 lots	\$4,946
	Final short subdivision alteration	\$912
	Final subdivision 30 lots or less	
	Base Fee	\$7,439
	Plus per lot	\$89
	Final subdivision 31 lots or more	
	Base Fee	\$8,263
	Plus per lot	\$60
	Subdivision alteration	\$1,375
	Modification of a recorded building envelope	\$690
	Request for name change	\$245
	Final planned unit development	\$5,785
	Request for time extension	\$185
	Request for name change	\$224
	Final building site plan	\$3,933
Subdivision – post final fees		
Maintenance bond inspections		
Bond quantities worksheet amount Initial fee + additional fee based on bond		
	\$0 – \$30,000	\$588 + \$18.77 / \$1,000 bond
	>\$30,000 – 120,000	\$982 + \$6.13 / \$1,000 bond

>\$120,000		\$1,489 + \$2.08 / \$1,000 bond
Building Permits		
Building permit fees are based on valuation. The table below establishes the permit fee from the valuation. Valuation is determined by type of construction and square footage or from a contractor’s bid. The most recent edition of the Building Safety Journal determines the type of construction and square footage factor.		
Valuation Table		
Total Valuation	Fee	
\$1 – \$500	\$31	
>\$500 – \$2,000	\$31 for the first \$500 plus \$3.80 for each additional \$100 or fraction thereof, to and including \$2,000.	
>\$2,000 – \$25,000	\$89 for the first \$2,000 plus \$17.76 for each additional \$1,000 or fraction thereof, to and including \$25,000.	
>\$25,000 – \$50,000	\$500 for the first \$25,000 plus \$12.52 for each additional \$1,000 or fraction thereof, to and including \$50,000.	
>\$50,000 – \$100,000	\$823 for the first \$50,000 plus \$8.72 for each additional \$1,000 or fraction thereof, to and including \$100,000.	
>\$100,000 – \$500,000	\$1,269 for the first \$100,000 plus \$7.37 for each additional \$1,000 or fraction thereof, to and including \$500,000.	
>\$500,000 – \$1,000,000	\$4,117 for the first \$500,000 plus \$6.13 for each additional \$1,000 or fraction thereof, to and including \$1,000,000.	
>\$1,000,000	\$7,162 for the first \$1,000,000 plus \$4.91 for each additional \$1,000 or fraction thereof.	
Building plan review (except basic)		65% of the building permit
Building plan review (basic)		25% of the building permit
Additional plan review required for changes, additions or revisions to plans (minimum charge ½ hour)		Hourly
Mobile Homes		
Mobile Home permit		\$1,057
Temporary mobile home permit		\$983
Temporary mobile home permit for hardship		\$1,057
Non-insignia mobile home inspection		\$844
Re-roof permits		
Single-family residential		\$235
Commercial and multi-family		Valuation Table
Condominium conversion review		
1 to 30 units		\$2,082
31 to 99 units		\$2,352
100 or more units		\$3,191
Plus per unit		\$354
Special plan review		Hourly
Pre-inspections		
Fire and flood damage		\$464
Minimum housing or other code compliance		\$464
Relocation of structure		\$381
Demolition inspection		\$381

Re-inspection	Hourly
Inspection outside of normal hours	Overtime hourly
Inspection for which no fee is specifically indicate	Hourly
Extension and renewal (extension for final inspection only)	
Single-family residential	\$135
All other permits	\$135
State Building Code Council surcharge (effective July 1, 2018)	
Residential building permits	
Base Fee	\$6.50
Plus per unit	\$2.00
Commercial building permits	
Base Fee	\$25.00
Plus per unit	\$2.00

Plumbing Permits	
New single-family (one and two dwellings) and townhouses	\$902/unit
Commercial and Multi-family	
Plumbing Permit	Valuation Table
Plumbing Permit Plan Review	65% of permit
Alteration or additions to one and two-family dwellings and townhouses	
Base Fee	\$132
Plus	
For each plumbing fixture on one trap or set of fixtures on one tra	\$13/each
Roof drain	\$13/each
Electric water heater	\$41/each
Water piping or water treating equipment	\$82/each
Back flow devices (other than atmospheric vacuum breakers)	\$82/each
Other	\$13/each

Mechanical Permits	
New single-family (one and two dwellings) and townhouses	\$422/unit
Commercial and Multi-family	
Mechanical Permit	Valuation Table
Mechanical Permit Plan Review	65% of permit
Alteration or additions to one and two-family dwellings and townhouses	
Base Fee	\$132
Plus	
For the installation or relocation of each floor furnace, including vent	\$165
For the installation or relocation of each suspended heating, recessed wall heater or floor-mounted unit heater	\$82
For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit	\$25
For the repair or alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system,	\$247

	including installation of controls regulated by the Mechanical Code	
	For each ventilation fan connected to a single duct	\$13
	For each ventilation system which is not a portion of any heating or air conditioning system authorized by a permit	\$13
	For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood	\$13
	Gas pipe (1-5 outlets)	\$82
	Gas pipe (outlets over 5)	\$13/outlet
	For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which no other fee is listed in the table	\$165
+	Gas water heater	\$41
+	Heat pump	\$41

Transportation Impact Fees*		
ITE Land-Use Category	Net New Person Trips	Impact Fee
Single Mobility Unit Cost	N/A	\$7,233.57
Single-Family	1.45 per dwelling unit	\$11,773.39 per dwelling unit
Apartment	1.02 per dwelling unit	\$8,724.16 per dwelling unit
Condominium (includes townhomes)	0.85 per dwelling unit	\$7,317.04 per dwelling unit
Mobile Home	0.97 per dwelling unit	\$7,868.67 per dwelling unit
Hotel	0.87 per room	\$8,100.95 per room
Motel	0.68 per room	\$6,345.75 per room
Light Industrial	1.06 per 1,000 sq ft	\$12.50 per sq ft
Manufacturing	0.79 per 1,000 sq ft	\$9.42 per sq ft
Mini-Warehouse	0.28 per 1,000 sq ft	\$3.35 per sq ft
Marina	0.23 per boat berth	\$1,671.74 per boat berth
Golf Course	0.37 per acre	\$2,721.25 per acre
Movie Theater	0.09 per seat	\$469.44 per seat
Health/Fitness Club	4.30 per 1,000 sq ft	\$31.07 per sq ft
High School	1.18 per 1,000 sq ft	\$5.46 per sq ft
Church	0.67 per 1,000 sq ft	\$5.74 per sq ft
Hospital	1.13 per 1,000 sq ft	\$13.16 per sq ft
Nursing Home	0.27 per bed	\$1,736.88 per bed
General Office	1.75 per 1,000 sq ft	\$20.77 per sq ft
Medical Office	4.20 per 1,000 sq ft	\$46.95 per sq ft
Shopping Center	2.98 per 1,000 sq ft	\$8.88 per sq ft
Supermarket	7.39 per 1,000 sq ft	\$35.77 per sq ft
Convenience Market 24-hr	31.27 per 1,000 sq ft	\$93.20 per sq ft
Drive-in Bank	19.23 per 1,000 sq ft	\$28.60 per sq ft
Restaurant, Sit-down	4.80 per 1,000 sq ft	\$28.60 per sq ft
Fast Food, No Drive-up	15.92 per 1,000 sq ft	\$77.59 per sq ft
Fast Food, w/Drive-up	19.88 per 1,000 sq ft	\$100.82 per sq ft
Gas Station	9.80 per pump	\$40,569.30 per pump
Gas Station w/Convenience	7.24 per pump	\$30,678.71 per pump

Parks Impact Fee*	
Single-family residence	\$4,522.09/unit
+ Multi-family (includes duplex, triplex, townhomes, apartments, etc.)	\$3,468.68/unit
Mobile Home	\$2,260.46/unit

+ Schools Impact Fee*	
Single-family residence	\$17,963/unit
Multi-family (includes duplex, triplex, townhomes, apartments, etc.)	\$2,625/unit

Fire Department Review*
 The fire review fee will be assessed per the approved contract with the Northshore Fire District #16 for all single family, multi-family and commercial projects.

Limited Use Right-of-Way Permits (Types A, B, C & Beautification)	
Application Fee (includes 1 hour review and 1 hour inspection)	\$219
Review fee in excess of 1 hour	Hourly
Inspection fee in excess of 1 hour	Hourly
Use Fee	Fee = (use area) x \$20 per sq. ft. x days of usage/365 or a minimum of \$100, whichever is greater
Beautification Permit	No Fee

Access Right-of-Way Permits	
Application Fee (includes 1 hour review and 1 hour inspection)	\$219
Review fee in excess of 1 hour	Hourly
Inspection fee in excess of 1 hour	Hourly
Use Fee	No fee
Open to the Public	
Limited (not open to the public)	Fee = (use area) x value** x 25% or a minimum of \$100 whichever is greater

**value of adjacent land (in area, sq ft) according to the County Assessor records

Encroachment Right-of-Way Permits	
Application Fee (includes 1 hour review and 1 hour inspection)	\$219
Review fee in excess of 1 hour	Hourly
Inspection fee in excess of 1 hour	Hourly
Use Fee	Fee = (use area) x value1** x No. of Years x 12% or a minimum of \$100 whichever is greater

**value of adjacent land (in area, sq ft) according to the County Assessor records

Utility Right-of-Way Permits*: all Utility Franchises and any other utility company or agency installing, repairing, removing, and/or modifying telecommunication/cable facilities	
Application	\$215

	Review	Hourly
	Inspection	Hourly
	Use fee	No Fee
+	Permit Extension	\$300
	Violation of Lane Closure Hours	\$518
	Accelerated Job Start	\$500
	Work Without a Permit	\$1,000
See Section 4. Development Services for Current Hourly Rate		

Annual Use Payment for Use of Right-of-Way*

Type of Equipment/Facility within the right-of-way	
Separate support structure (such as a monopole or lattice) used solely for wireless antenna, with antenna/receiver transmitter and/or equipment cabinet	\$5,000/year
Antenna/receiver transmitter (on an existing or replacement pole) and equipment cabinet	\$3,000/year
Antenna/receiver transmitter (on an existing or replacement pole) or equipment cabinet, but not both	\$2,000/year

State Route 522 driveway connection permit*

Fee structure. The following nonrefundable fee structure is established for the processing, review and inspection of the connection permit application. A description of each category can be found in section 12.85.040 of the KMC. Due to the potential complexity of Category II and Category III connection proposals, and required mitigation measures that may involve construction on SR 522, the city may require a developer agreement in addition to the connection permit.

The developer agreement may include, but is not limited to: plans; specifications; maintenance requirements; bonding requirements; inspection requirements; division of costs by the parties, where applicable; and provisions for payment by the applicant of actual costs incurred by the city in the review and administration of the applicant’s proposal that exceed the required base fees in the following schedule:

Category I – Base fee for one connection:	
· Agricultural, forest, utility operation and maintenance	\$50
· Residential dwelling units (up to 10)- single connection	\$50/dwelling
· Other, with 100 average weekday vehicle trip ends	\$500
· Fee per additional connection point	\$50
Category II – Base fee for one connection:	
· Less than 1,000 average weekday vehicle trip ends	\$1,000
· 1,000 to 1,500 average weekday vehicle trip ends	\$1,500
· Fee per additional connection point	\$250
Category III - Base fee for one connection:	
· 1,500 to 2,500 average weekday vehicle trip ends	\$2,500
· Over 2,500 average weekday vehicle trip ends	\$4,000
· Fee per additional connection point	\$1,000
Category IV – Base fee per connection:	
	\$100

Surety Bond. Prior to the beginning of construction of any connection, the city may require the permit holder

to provide a surety bond as specified in WAC 468-34-020(3).

Special Event Permit	
Application Fee	100*
Actual and indirect cost for City personnel involvement in event traffic control, fire safety, or other facility or event support, and the use of City equipment and other nonpersonnel expense.	Actual Cost

Memorial Sign	
Application fee and sign	\$300*

5. Animal Care and Control

Animal License and Registration	
Pet license - dog or cat	
Unaltered	\$60
Altered	\$30
Juvenile pet license - dog or cat	\$15
Discounted pet license - dog or cat	\$15
Replacement tag	\$5
Transfer fee	\$3
Guard dog registration	\$100
Exotic pet New	\$500
Renewal	\$250
Service animal	No fee
K-9 police dog	No fee

Late fees	
Received 45-90 days following license expiration	\$15
Received 90-135 days following license expiration	\$20
Received more than 135 days following license expiration	\$30
Received more than 365 days following license expiration	\$30 plus license fee(s) for any previous year pet was unlicensed

Animal Business and Activity Permits	
Hobby kennel and hobby cattery license	\$50
Private animal placement permit	No fee

Civil Penalties	
General	
No previous similar code violation within one year	\$50
One previous similar code violation within one year	\$100
Two previous similar code violation within one year	Double the rate of the previous penalty, up to a maximum of

	\$1,000.
Vicious animal or animal cruelty violations	
First violation within one year	\$500
Subsequent violations within one year	\$1,000
Dog leash law violations	
First violation within one year	\$25
Additional violation within one year	\$50
Animal abandonment	\$500
Unlicensed cat or dog	
Altered cat or dog	\$125
Unaltered cat or dog	\$250

Service Fees	
Adoptions – including licensing and spaying or neutering or the animal (based on adoptability/animal)	\$75-250
Spay or neuter deposit	\$150/animal
Impound or redemption - dogs, cats, or other small animals	
First impound within one year	\$45
Second impound within one year	\$85
Third impound within one year	\$125
Impound or redemption - livestock, small	\$45
Impound or redemption – livestock, large	\$45 or actual cost of sheltering, whichever is greater
Kenneling at King County animal shelter – per 24 hours or portion thereof in-field pick-up of an owner’s deceased unlicensed pet or pick-up of an unlicensed pet released voluntarily to the regional animal service section.	\$20
Owner-requested euthanasia (unlicensed pets)	\$50
Optional micro-chipping for adopted pets	\$25

6. Miscellaneous

Type	
Credit Card Service Fee	3%
NSF (insufficient check)	\$25
Use of City owned property, other than right-of-way, for event parking, storage or similar use	\$100/day
City Sponsored Event - Vendor Fees	
Food Vendor	\$50/day
Craft Vendor	\$50/day
Non-Profit Booth or Vendor	\$10/day
City Hall Facility Rental Fees	
Weekday Rental (Tue-Fri) - Resident	\$25/hour
Weekday Rental (Tue-Fri) - Non-Resident	\$50/hour
Saturday Rental - Resident	\$75/hour
Saturday Rental - Non-Resident	\$125/hour
Audio/Visual Rental	\$25
Damage Deposit (refundable)	\$250 min.

The Hangar (Kenmore Residents Only)		
Damage Deposit (for groups ≥ 30 people)		\$100*
Damage & Food Deposit (for groups ≥ 30 people)		\$150*
*50% of deposit will be forfeited if the event exceeds reserved time over 10 minutes *100% of the deposit will be forfeited for "no-shows"		
Public Safety Fees		
First three false alarms		No fee
Fourth and fifth false alarms		\$50 each
Sixth and additional false alarms		\$100 each
Rhododendron Park Shelter Rental Fee		
Kenmore Residents all day		\$150
Kenmore Residents half day		\$75
Non-Kenmore Residents all day		\$200
Non-Kenmore Residents half day		\$100
Moorlands Park Athletic Fields	(athletic clubs may request up to a maximum 50% reduction if the club has at least 20% of eligible participants)	\$22/hour
Franchise Agreements Negotiations		
General		Actual Cost
Cable TV		Actual Cost*
*Reimbursement of actual costs may be subject to federal regulations relating to 5% gross revenue franchise fee cap		

7. Public Records Requests

Type		
Copy charges may be combined to the extent more than one type of charge applies to a particular request		
Review of requested records		No charge
Standard size black-and-white-photocopies (includes 8-1/2" x 11", 8-1/2"x14" and 11"x17")		
6 pages or less		No charge
7 or more pages (includes cost of first 6 pages)		15 cents/page
Scanned copies (converting a record from paper copy to an electronic format)		
10 pages or less		No charge
11 or more pages (including cost of first 10 pages)		10 cents/page
Uploading/attaching electronic files to digital storage media/device(s), a cloud-based storage or service, or emails (CD, DVD, thumb drive, email or cloud service).		
80 files or less		No charge
81 or more files (including cost of first 80 files)		5 cents/4 files
Transmission of public records in an electronic format		10 cents/gigabyte
Oversized documents such as building plans, maps, blueprints or large copy jobs		Actual Cost
Records copied to CD or DVD		\$1.00 per CD/DVD
Records copied to thumb/flash drive		Actual Cost
Mailing envelopes or packaging and postage		Actual Cost

8. Surface Water

+ Surface Water Management Service Charge		
Class	Impervious Area	2023 Rate

Residential	N/A	\$249.03 per parcel
Very Light	0 to ≤ 10%	\$249.03 per parcel
Light	> 10% to ≤ 20%	\$747.09 per acre
Moderate	> 20% to ≤ 45%	\$1,618.69 per acre
Moderately Heavy	> 45% to ≤ 65%	\$2,739.33 per acre
Heavy	> 65% to ≤ 85%	\$3,735.45 per acre
Very Heavy	> 85% to ≤ 100%	\$4,607.05 per acre
County Roads	N/A	N/A
State Highways	N/A	N/A

Stormwater Capital Facilities	
Single family residential development on a single parcel, including townhomes	\$3,500
All other development	Square feet of impervious area of the parcel (rounded down to the nearest whole square foot), divided by 2,500 (quotient rounded to nearest tenth), and multiplied by \$3,500. The minimum ERU shall be 1.0.












Resolution 22-390 for signature

Final Audit Report

2022-11-15

Created:	2022-11-15
By:	Michelle Kang (mkang@kenmorewa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAABV1pJwBBSYE3zYgDCBGnQlc4hM72Qvpl2

"Resolution 22-390 for signature" History

-  Document created by Michelle Kang (mkang@kenmorewa.gov)
2022-11-15 - 7:04:22 PM GMT
-  Document emailed to nherbig@kenmorewa.gov for signature
2022-11-15 - 7:05:16 PM GMT
-  Document emailed to Dawn Reitan (dreitan@insleebest.com) for signature
2022-11-15 - 7:05:17 PM GMT
-  Document emailed to Michelle Kang (mkang@kenmorewa.gov) for signature
2022-11-15 - 7:05:17 PM GMT
-  Document e-signed by Michelle Kang (mkang@kenmorewa.gov)
Signature Date: 2022-11-15 - 7:05:24 PM GMT - Time Source: server
-  Email viewed by Dawn Reitan (dreitan@insleebest.com)
2022-11-15 - 7:27:57 PM GMT
-  Document e-signed by Dawn Reitan (dreitan@insleebest.com)
Signature Date: 2022-11-15 - 7:28:07 PM GMT - Time Source: server
-  Email viewed by nherbig@kenmorewa.gov
2022-11-15 - 8:44:05 PM GMT
-  Signer nherbig@kenmorewa.gov entered name at signing as Nigel Herbig
2022-11-15 - 8:44:48 PM GMT
-  Document e-signed by Nigel Herbig (nherbig@kenmorewa.gov)
Signature Date: 2022-11-15 - 8:44:50 PM GMT - Time Source: server
-  Agreement completed.
2022-11-15 - 8:44:50 PM GMT

