

## **VENDOR INSURANCE INFORMATION (FOR INFORMATION PURPOSES; NOT INTENDED AS AN ENDORSEMENT)**

Below is some general information to help vendors find/understand their options:

- Policies for crafters run from \$49 (for single event policies) to \$325.
- ACT Insurance offers crafts vendor policies for **just one event** that may be a less expensive option if you are not doing many shows. <http://actinsurance.com>
- Campbell Risk Management has a policy for direct marketing vendors that starts at \$275 a year, depending on revenue: <https://campbellriskmanagement.com/for-vendors/>
- There is also another option called The Event Helper that has reputable short-term policies: <http://theeventhelper.com/>
- If a policy has a “Blanket Additional Insured” included in the policy, then the market is automatically an Additional Insured (as are all other parties).
- If the vendor’s policy does not have Blanket Additional Insured coverage, they will need to **add an Additional Insured rider naming: “City of Kenmore” 18120 – 68<sup>th</sup> Ave NE, Kenmore, WA 98028**
- Note that some companies may charge extra for each additional insured.
- We will need, from each Vendor, as proof of liability insurance, a Certificate of Liability Insurance (COI) obtained from your insurance company showing either Blanket Additional Insured coverage or a rider naming us (as above) an Additional Insured.

**Disclaimer:** This information is accurate to the best of our knowledge and is only provided as a courtesy, but please investigate your options carefully yourself. This does not constitute an endorsement by the City of Kenmore of any of the insurance companies referenced above. We have no direct experience or affiliation with any referenced insurance company, including, but not limited to, ACT Insurance. We just understand from other vendors that this may be an easy, viable option. Selection of an insurance provider is at the sole expense, discretion, and risk of the Vendor.