



**City of Kenmore, Washington**  
**Right of Way (ROW) Utility Permit Application**

CITY USE ONLY:  
 PERMIT NUMBER  
 \_\_\_\_\_

**PLEASE RETURN THIS APPLICATION:**

**By Email (Preferred Method):**  
 utilitypermit@kenmorewa.gov  
 (An email confirmation will be sent  
 when the application is in process)

**ENVIRONMENTAL ASSESSMENT**

- Determination of Non-Significance
- Pending
- Categorically Exempt per: \_\_\_\_\_
- Mitigation Determination of Non-Significance
- EIS

**APPLICANT INFORMATION**

DATE: \_\_\_\_\_ CONTRACTOR/SUB LICENSED TO DO BUSINESS IN STATE OF WASHINGTON: YES  NO

APPLICANT (UTILITY): \_\_\_\_\_ SUBMITTED BY: \_\_\_\_\_

APPLICANT PHONE: \_\_\_\_\_ APPLICANT EMAIL: \_\_\_\_\_

EMAIL ADDRESS TO ISSUE PERMIT:  CHECK BOX IF SAME AS ABOVE \_\_\_\_\_

MAILING ADDRESS (FOR BILLING): \_\_\_\_\_

**PROJECT DETAILS**

PERMIT TYPE:  STANDARD       EMERGENCY       ANNUAL

PROJECT MANAGER ON-SITE:  
 NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

PROJECT EMERGENCY CONTACT:  CHECK BOX IF SAME AS PROJECT MANAGER  
 NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_ UTILITY JOB NUMBER: \_\_\_\_\_

\_\_\_\_\_ BOND AMOUNT: \_\_\_\_\_

JOB TYPE:  REPAIR     MAINTENANCE     NEW SERVICE     REPLACEMENT SERVICE     ABANDON SERVICE     OTHER

JOB LOCATION: \_\_\_\_\_

JOB DESCRIPTION: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

<p><b>DRAINAGE INFORMATION:</b></p> <p><input type="checkbox"/> CURB AND GUTTER</p> <p><input type="checkbox"/> ASPHALT THICKENED EDGE</p> <p><input type="checkbox"/> OPEN DITCH</p> <p><input type="checkbox"/> FLOWING/STANDING WATER</p> <p><input type="checkbox"/> DRY</p>	<p><b>EROSION CONTROL:</b></p> <p><input type="checkbox"/> SILT BAGS IN BASIN</p> <p><input type="checkbox"/> SILT FENCE ALONG DITCH</p> <p><input type="checkbox"/> PEA GRAVEL BAG CHECK DAMS</p> <p><input type="checkbox"/> DITCH FLOW BYPASS</p>	<p><b>DIG INFORMATION:</b></p> <p>TRENCH FOOTAGE _____</p> <p>BORE FOOTAGE _____</p> <p>PLOW FOOTAGE _____</p> <p>TOTAL ON R/W _____</p>
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WETLAND OR WATERCOURSE (IF THIS PROJECT WILL ALTER A WETLAND OR WATERCOURSE/STREAM, ADDITIONAL CRITICAL AREAS REVIEW IS REQUIRED PER KMC 18.55. PLEASE CONTACT THE DEVELOPMENT SERVICES PERMIT SPECIALIST FOR ADDITIONAL PERMIT REQUIREMENTS).

PLEASE ATTACH:  
 PROJECT PLANS OR SKETCH INCLUDING EROSION CONTROL DETAIL     TRAFFIC CONTROL PLAN

SPECIAL INSTRUCTIONS OR NOTES: \_\_\_\_\_

\_\_\_\_\_