

**CITY OF KENMORE
WASHINGTON
RESOLUTION NO. 23-400**

**A RESOLUTION OF THE CITY COUNCIL OF KENMORE, WASHINGTON,
REVISING THE CITY FEE SCHEDULE TO ELIMINATE CERTAIN PERMIT
FEES FOR NEW ACCESSORY DWELLING UNITS; ADOPTING THE 2023 FEE
SCHEDULE – VERSION 2; REPEALING RESOLUTION NO. 22-390; AND
ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, for the convenience of Kenmore residents and other city customers, the City Council has adopted all City fees by resolution pursuant to Ordinance No. 02-0139; and

WHEREAS, establishing new accessory dwelling units (ADUs) provides diversified and increase housing options; and

WHEREAS, the City Council supports access to a variety of attainable housing options like ADUs and desires to reduce financial barriers to obtain such permits; and

WHEREAS, the City Council desires to eliminate certain permit fees for new ADU permit applications; and

WHEREAS, the City Council desires to adopt a revised fee schedule which eliminates building permit fees for new ADU permit applications as set forth in this resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, DOES HEREBY RESOLVE AS FOLLOWS:


Section 1. Adoption. The City Council adopts the "City of Kenmore, Washington 2023 Fee Schedule – Version 2", as set forth in "Exhibit A", attached hereto and incorporated by reference.

Section 2. Effective date. The fees adopted by this resolution shall be effective on July 1, 2023.

Section 3. Repealed. Resolution No. 22-390 is hereby repealed, effective July 1, 2023.


PASSED BY THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON AT A REGULAR MEETING THEREOF THIS 26TH DAY OF JUNE, 2023.

CITY OF KENMORE


Nigel G. Herbig (Jun 28, 2023 12:37 PDT)

Nigel Herbig, Mayor

ATTEST/AUTHENTICATED:


Anastasiya Warhol (Jun 28, 2023 20:24 PDT)

Anastasiya Warhol, City Clerk

APPROVED AS TO FORM:


Curtis Chambers (Jun 28, 2023 11:29 PDT)

Dawn Reitan, City Attorney
Curtis Chambers, City Attorney

Table of Contents

| | Page(s) |
|---|---------|
| 1. Business Registration and Licenses | 1-2 |
| 2. Code Enforcement | 2-3 |
| 3. Comprehensive Plan and Development Regulation Amendments | 3 |
| 4. Development Services | 3-15 |
| General | 3 |
| Development Agreement | 3 |
| Pre-application | 3-4 |
| Zoning and Land Use | 4-5 |
| Subdivision - Preliminary Application Review | 5 |
| Shoreline Management Permit | 5-6 |
| Special Reviews | 6-7 |
| Engineering: General Permitting & Inspections | 7-8 |
| Engineering: Subdivision Plan Review & Inspections | 8-9 |
| Building Permits | 10-11 |
| Plumbing Permits | 11 |
| Mechanical Permits | 11-12 |
| Impact Fees | 12-13 |
| Fire Department Review | 13 |
| Right of Way Permits | 13-14 |
| Special Events Permits & Memorial Sign | 15 |
| 5. Animal Care & Control | 15-16 |
| Animal License and Registration | 15 |
| Animal Business and Activity Permits | 15 |
| Civil Penalties | 15-16 |
| Service Fees | 16 |
| 6. Miscellaneous (including rental fees) | 16-17 |
| 7. Public Records Request | 17 |
| 8. Surface Water | 17-18 |
| Surface Water Management Service Charge | 17-18 |
| Stormwater Capital Facilities | 18 |

Note: A plus sign (+) in the margin of the fee schedule indicates a change from the previous schedule

1. Business Registration and Licenses

| Business Registration | 2023 Fee |
|---|-----------------|
| General Business - New Application for a new business | \$10 |
| General Business - Renewal | \$10 |
| Home Occupation - New Application for a new business | \$10 |
| Home Occupation - Renewal | \$10 |
| The business registration program is managed through Washington State Department of Revenue (DOR). The City registration fee is in addition to the DOR administration fee, which is currently \$90 for new or re-opened businesses, \$19 for new city registration and \$10 for renewals. | |

| Regulatory Business Licenses | |
|-------------------------------------|--|
| Adult Entertainment | |

| | |
|--|--|
| Device | \$50 each |
| Operator | \$500 per year |
| Premises | \$200 per year |
| Panoram Manager License | \$50 per year |
| Adult Cabaret | |
| Operator | \$500 per year |
| Cabaret Manager License | \$50 per year |
| Cabaret Entertainer License | \$50 per year |
| Adult Retail Business License | \$500 per year |
| Heavy Manufacturing Business | \$200 per year |
| Live Entertainment: music (other than mechanical); boxing or wrestling; pool halls; and bowling alleys | \$200 per year \$100 per six months \$50 per day |
| Junk Shop License | \$300 per year |
| Junk Wagon License | \$40 per year |
| Marijuana Business License | \$500 per year |
| Massage Business and Public Bathhouse | \$150 per year |
| Massage Practitioner | \$50 per year |
| Theaters | \$100 each screen per year |
| Pawnbroker | \$500 per year |
| Peddler/Solicitor | No fee |
| Secondhand dealer | \$40 per year |
| Renewal of License, registration or permit late penalty | 10% of required fee |
| Transferability of license of permit | \$25 |

2. Code Enforcement

| Code Enforcement | 2023 Fee |
|--------------------------------------|---------------------|
| Inspection/Posting | \$50 |
| Re-inspection | \$50 |
| Abatement | Actual City Costs |
| Abatement Hearing | \$360 |
| Hearing Officer | \$215 per hour |
| Notice of Violation Appeal Hearing | \$125 |
| Removal of Declaration | \$20 |
| Violation of a Stop Work Order | \$500/day |
| Failure to perform Fire Watch | \$412/day |
| Violation of International Fire Code | \$255/day |
| Work without a permit (all types) | 2 times permit cost |

| Housing Code Enforcement | 2023 Fee |
|-------------------------------------|----------------|
| Inspection/Posting | \$255 per hour |
| Re-Inspection plus Notice and Order | \$510 |
| Hourly Rate | \$255 |
| Appeal Fee | \$128 each |
| Closing Fee | \$255 |

| | |
|------------------------|-----------------------|
| Contract Abatement Fee | 15% of the contract |
| Late Fee | 25% of the amount due |
| Hearing Officer | \$215 per hour |

| The Following Fees Apply to all Enforcement Actions: | |
|---|---|
| Inspection Warrant | \$350 each |
| Attorney Fees | As established by the City Attorney contract for legal services |
| Paralegal Services | \$60 per hour |
| Notary Services | \$10 |
| Abatement | Actual City Costs |
| Code Enforcement Administrative Fee | 15% |

3. Comprehensive Plan and Development Regulation Amendments

| Type | 2023 Fee |
|--|----------|
| Prescreening/threshold review fee | \$200 |
| Annual amendment cycle fee (applicants whose amendment proposals are approved for consideration by the City Council) | \$400 |

4. Development Services

| General Fees | 2023 Fee |
|--|---------------------|
| Development Review Technology Fee. Applies to all fees listed in Section 4. Except items marked with an asterisk "*" are exempt from the technology fee | 5% |
| Hourly Rate | \$130 |
| Additional excessive reviews and inspection fees. Applies to all development permits; additional plan review or inspections required by changes, additions or revisions to the plans or excess reviews of re-submittals will be billed at an hourly rate. Hourly fees throughout this section may be billed in 1/2 hour intervals. | Hourly |
| Where the original permit cost was less than or equal to the cost of an extension, the renewal fee shall be 25% of the original permit cost. Applies to all development | 25% |
| For use of outside consultants for plan review and inspections | Actual Cost |
| Attorney cost relating to a private development | Actual Cost |
| Late penalty on Development Permits | 1.5% of balance due |

| Development Agreement | 2023 Fee |
|---|------------------------------|
| Threshold review with City Council | \$233 |
| Development Agreement requested by the applicant (proposal is approved for consideration by the City Council) | \$5,820 + City Attorney fees |
| Development Agreement requested by the City | No fee |

| Pre-application | 2023 Fee |
|---|----------|
| Pre-application review fee (first pre-application) | No fee |
| Pre-application review fee (subsequent pre-application) | |
| Base fee | \$650 |

| | |
|--|---|
| After five hours | Hourly |
| Pre-application review fee (affordable housing projects) | No fee |
| Zoning and Land-use | 2023 Fee |
| Site plan application fee (Land-use permit associated to KMC 18.105) | |
| Up to \$100,000 project value | \$1,012 |
| \$100,001 - \$1,000,000 project value | \$3,225 |
| > \$1,000,000 project value | \$3,225 + \$1,010 for each \$1M or portion thereof |
| Major revision requiring new public hearing | \$2,719 |
| Minor revisions submitted after preliminary approval (not necessitating additional hearings) | \$890 |
| Construction permit site plan review (1 hour) | \$130 |
| Construction permit site plan review (beyond 1 hour) | Hourly |
| Landscape and tree management plan review | |
| Initial plan review based on site area | |
| 0 – 1 site acre | \$563 |
| > 1 – 2 site acres | \$1,021 |
| > 2 site acres | \$1,021 + \$198 for each acre or portion over 2 thereof |
| Each plan revision review | \$394 |
| Landscape and tree management inspections | |
| Landscape installation inspection | \$288 |
| Landscape maintenance bond release inspection | \$228 |
| Request for site specific rezone | \$2,988 |
| Conditional use permits (CUP) and special use permits (SUP) | |
| Administrative CUP | \$2,192 |
| SUP with public hearing | \$2,819 |
| Daycare with 24 children or less | \$1,615 |
| Request for time extension | \$101 |
| Variances (including variances from KMC 18.55) | |
| Application review | \$1,603 |
| Request for time extension | \$101 |
| Boundary line adjustment | \$721 |
| Communications facility application fee | \$1,718 |
| Conditional Use permit (CUP) | \$4,749 |
| Minor Adjustment | \$3,100 |
| Major Adjustment | \$10,787 |
| + Accessory dwelling unit | No fee |
| Change of use (zoning only) | \$1,208 |
| Land use inspections | Hourly |
| Reasonable use exception | \$1,564 |

| | |
|---|--|
| Legal lot status request | \$464 |
| Public agency and utility exception | \$1,564 |
| Zoning letter inquiry/request | \$209 |
| Design review | Hourly |
| Temporary Use Permit | \$839 |
| Affordable Housing Monitoring Fee | \$50/unit |
| Request for code interpretation | Hourly |
| Multi-Family Tax Exemption (MFTE) Application | \$590 |
| Public notice mailing fee | Actual cost of supplies and postage, or a minimum of \$233, whichever is greater |

| Subdivision - Preliminary Application Review | 2023 Fee |
|--|-----------------|
| Preliminary short subdivisions (9 lots or less) | |
| Base fee | \$535 |
| Plus per lot | \$1,086 |
| Revision to approved preliminary | Hourly |
| Short subdivision alteration | Hourly |
| Request for time extension | \$101 |
| Preliminary subdivisions (10 lots or more) | |
| Base fee | \$1,607 |
| Plus per lot | \$1,315 |
| Major revision requiring new public hearing | \$2,977 |
| Minor revisions submitted after preliminary approval (not necessitating additional hearings) | \$890 |
| Request for time extension | \$101 |
| Subdivision alterations or subdivision vacations | |
| With public hearing | \$3,746 |
| Without public hearing | \$1,818 |
| Binding site plan | |
| Final Binding Site Plan (building permit, as-built or site plan review-based plan) | \$2,867 |
| Conceptual plan | \$5,277 |
| Revision to a preliminary approved plan | \$1,290 |
| Revision to a final binding site plan | \$1,433 |

| Shoreline Management Permit | 2023 Fee |
|--|-----------------|
| Substantial development permit | |
| Total cost of proposed development: | |
| Up to and equal to \$100,000 | \$2,075 |
| Over \$100,000 | Hourly |
| Single-family joint use dock | \$2,071 |
| Shoreline conditional use permit | \$2,641 |
| Shoreline variance | |
| Up to and equal to \$100,000 project value | \$2,641 |
| >\$100,000 project value | Hourly |

| | |
|---|----------|
| Shoreline re-designation | \$17,901 |
| Shoreline review of other permits or approvals for conditions | \$394 |
| Shoreline exemption | \$1,001 |
| Supplemental fees | |
| Request for a time extension | \$101 |
| Shoreline permit revision | Hourly |
| Surcharge when public hearing required | \$827 |
| Permit compliance inspections | Hourly |

| Special Reviews | 2023 Fee |
|--|-------------|
| State Environmental Policy Act (SEPA) review | |
| Environmental checklist (Projects) | |
| Base fee | \$1,830 |
| After six hours | Hourly |
| All fixed and contract costs | Actual Cost |
| Environmental checklist (Non-Projects) | Hourly |
| Draft Environmental Impact Statement (DEIS), Final Environmental Impact Statement (FEIS), Supplemental Environmental Impact Statement (SEIS) or addenda preparation and review costs – including scoping, writing, editing, publishing, mailing, distributing and contract administration: | |
| Deposit – a percentage of total estimated cost | 33% |
| All fixed and contract costs | Actual Cost |
| Staff preparation and review cost | Hourly |
| Critical areas review | |
| Applicants will be eligible for a refund of the portion of the base fee that is less than the city’s costs (including consultants, public notice (as necessary) and other associated expenses). | |
| Review of residential building permits, shoreline permits, individual short subdivision, boundary line adjustments and right-of-way use permits: | |
| Site review base fee | \$1,583 |
| Plus, per hour | Hourly |
| Review of commercial building permits, grading permits, engineering permits, subdivisions, PUDs, declassifications, variances, conditional use permits and unclassified use permits: | |
| Site review base fee | \$1,583 |
| Plus, per hour | Hourly |
| Flood plain determination – certificate of elevation | \$470 |
| Plus, per hour | Hourly |
| Review of mitigation plan compliance, per hour | Hourly |
| Critical areas inspection | Hourly |
| Inspection and monitoring, per hour | Hourly |
| Appeals | |
| Appeals to the hearing examiner from decisions of the City | \$128 |
| Departmental review of non-departmental permits | Hourly |

| | |
|---|--------|
| Review and monitoring of master drainage plans, per hour | |
| Review of SEPA and/or Critical areas exemption (not relating to SSDX) | Hourly |
| Base fee | \$520 |
| After four hours | Hourly |

| Engineering: General Permitting & Inspections | 2023 Fee |
|--|--|
| Parking Review | |
| New or additional spaces | |
| First 0-25 spaces | \$30/each space |
| Next 26-50 | \$26/each space |
| Next 51-75 | \$22/each space |
| Next 76-150 | \$22/each space |
| Anything above 150 | \$14/each space |
| Minimum fee | \$377 |
| Tree Removal | |
| Review | \$130 |
| Inspection | \$65 |
| Replacement Inspection | \$65 |
| Single-family drainage review | |
| Base Fee | \$303 |
| Addition/rebuild drainage | \$377 |
| New non-plat SFR drainage | \$862 |
| Commercial/Multi-family drainage plan review | |
| Base Fee | \$726 |
| Total distributed area | |
| 0 – .50 site acre | \$1,429 |
| .51 – 1 site acre | \$1,971 |
| 1.1 – 2 site acres | \$3,601 |
| 2.1 – 5 site acres | \$7,905 |
| 5.1 – 10 site acres | \$9,522 |
| More than 10 acres | \$10,600 |
| Traffic Impact Analysis review | |
| Level 1 (10 P.M. peak hour trips or less) | \$430 |
| Level 2 (11-75 P.M. peak hour trips) | \$1,022 |
| Level 3 (Over 75 P.M. peak hour trips) | \$2,044 |
| Road standards/drainage standards variance | \$255 |
| Wet season grading variance | Hourly |
| Small Project Grading permits: | |
| Projects that do not exceed 500 cubic yards (volume and disturbed area) and that do not require engineered drawings as determined by the director. | \$382 |
| Large Project Grading permits | |
| | Disturbed Area Base fee Per acre |
| | Up to 1 acre \$224 + \$1,004.90 |
| | >1 acre \$486 + \$753.37 |
| Grading plan revision | Hourly |

| | | | |
|--|--|---|---------------------|
| Grading permit operation monitoring (inspection fee when not associated to a Bond Quantity Worksheet) | | | |
| The operation monitoring fee shall be calculated by adding the applicable amount from the Annual Volume Table (below) to an amount equal to \$215 per acre disturbed and not rehabilitated during the monitoring period, to a maximum of \$10,000. | | | |
| Annual Volume Table | | | |
| Volume deposited or removed | Base Fee | | Per 100 cubic yards |
| 0 to 3,000 cubic yards | \$0 | + | \$125.33 |
| >3,000 to 10,000 cubic yards | \$3,257 | + | \$21.09 |
| >10,000 to 20,000 cubic yards | \$4,802 | + | \$6.25 |
| >20,000 to 40,000 cubic yards | \$5,465 | + | \$3.07 |
| >40,001 cubic yards | \$5,975 | + | \$1.47 |
| Reclamation bond release inspection | | | \$327 |
| Re-inspection of non-bonded actions | | | \$286 |
| Construction inspections (when associated to a Bond Quantity Worksheet) | | | |
| Bond quantities worksheet amount (line T) | Initial fee + additional fee based on bond | | |
| \$0 – \$30,000 | \$272 + \$146 / \$1,000 bond | | |
| >\$30,000 – 120,000 | \$2,877+ \$62 / \$1,000 bond | | |
| >\$120,000 | \$8,549 + \$18 / \$1,000 bond | | |
| Additional inspection after 1 year | Hourly | | |
| Maintenance bond inspections | | | |
| Bond quantities worksheet amount (line T) | Initial fee + additional fee based on bond | | |
| \$0 – \$30,000 | \$588 + \$18.77 / \$1,000 bond | | |
| >\$30,000 – 120,000 | \$982 + \$6.13 / \$1,000 bond | | |
| >\$120,000 | \$1,489 + \$2.08 / \$1,000 bond | | |

| Engineering: Subdivision Plan Review and Inspections | |
|---|---------|
| Short subdivision engineering plan review | |
| Short subdivision 4 lots or less | |
| Base fee | \$2,664 |
| Plus per lot | \$266 |
| Short subdivision 5 to 9 lots | |
| Base fee | \$5,299 |
| Plus per lot | \$266 |
| Additional review in excess of initial fees | |
| Hourly | |
| Short subdivision utility ROW permit review | |
| \$260 | |
| Short subdivision utility ROW permit inspection | |
| \$260 | |
| Subdivision engineering plan review | |
| Subdivision 30 lots or less | |
| Base fee | \$7,929 |
| Plus per lot | \$43 |
| Subdivision 31 lots or more | |
| Base fee | \$8,571 |
| Plus per lot | \$21 |
| Revisions and re-submittals | |
| Each occurrence | |
| \$151 | |

| | | |
|--|--|---------------------------------|
| | Additional review in excess of initial fees | Hourly |
| | Subdivision utility ROW permit review | \$520 |
| | Subdivision utility ROW permit inspection | \$520 |
| Planned unit development, townhomes, multi-family & condominiums engineering plan review | | |
| 30 units or less | | |
| | Base fee | \$7,929 |
| | Plus per lot | \$58 |
| 31 units or more | | |
| | Base fee | \$8,827 |
| | Plus per lot | \$30 |
| Revisions and re-submittals | | |
| | Each occurrence | \$151 |
| | Additional review in excess of initial fees | Hourly |
| | Utility ROW permit review | \$520 |
| | Utility ROW permit inspection | \$520 |
| Construction inspections (when associated to a Bond Quantity Worksheet) | | |
| Bond quantities worksheet amount (line T) Initial fee + additional fee based on bond | | |
| | \$0 – \$30,000 | \$272 + \$146 / \$1,000 bond |
| | \$30,001 – 120,000 | \$2,877 + \$62 / \$1,000 bond |
| | \$120,000 or more | \$8,549 + \$18 / \$1,000 bond |
| | Additional inspection after 1 year | Hourly |
| Subdivision final approval | | |
| | Final short subdivision 4 lots or less | \$2,454 |
| | Final short subdivision 5 to 9 lots | \$4,946 |
| | Final short subdivision alteration | \$912 |
| Final subdivision 30 lots or less | | |
| | Base Fee | \$7,439 |
| | Plus per lot | \$89 |
| Final subdivision 31 lots or more | | |
| | Base Fee | \$8,263 |
| | Plus per lot | \$60 |
| | Subdivision alteration | \$1,375 |
| | Modification of a recorded building envelope | \$690 |
| | Request for name change | \$245 |
| | Final planned unit development | \$5,785 |
| | Request for time extension | \$185 |
| | Request for name change | \$224 |
| | Final building site plan | \$3,933 |
| Subdivision – post final fees | | |
| Maintenance bond inspections | | |
| Bond quantities worksheet amount Initial fee + additional fee based on bond | | |
| | \$0 – \$30,000 | \$588 + \$18.77 / \$1,000 bond |
| | >\$30,000 – 120,000 | \$982 + \$6.13 / \$1,000 bond |
| | >\$120,000 | \$1,489 + \$2.08 / \$1,000 bond |
| Building Permits | | |

Building permit fees are based on valuation. The table below establishes the permit fee from the valuation. Valuation is determined by type of construction and square footage or from a contractor's bid. The most recent edition of the Building Safety Journal determines the type of construction and square footage factor.

+

With exception of fees collected by the City for other agencies (e.g., State Building Council Surcharge), building permit fees in this section do not apply to new accessory dwelling units (ADUs).

Valuation Table

| Total Valuation | Fee |
|--|--|
| \$1 – \$500 | \$31 |
| >\$500 – \$2,000 | \$31 for the first \$500 plus \$3.80 for each additional \$100 or fraction thereof, to and including \$2,000. |
| >\$2,000 – \$25,000 | \$89 for the first \$2,000 plus \$17.76 for each additional \$1,000 or fraction thereof, to and including \$25,000. |
| >\$25,000 – \$50,000 | \$500 for the first \$25,000 plus \$12.52 for each additional \$1,000 or fraction thereof, to and including \$50,000. |
| >\$50,000 – \$100,000 | \$823 for the first \$50,000 plus \$8.72 for each additional \$1,000 or fraction thereof, to and including \$100,000. |
| >\$100,000 – \$500,000 | \$1,269 for the first \$100,000 plus \$7.37 for each additional \$1,000 or fraction thereof, to and including \$500,000. |
| >\$500,000 – \$1,000,000 | \$4,117 for the first \$500,000 plus \$6.13 for each additional \$1,000 or fraction thereof, to and including \$1,000,000. |
| >\$1,000,000 | \$7,162 for the first \$1,000,000 plus \$4.91 for each additional \$1,000 or fraction thereof. |
| Building plan review (except basic) | 65% of the building permit |
| Building plan review (basic) | 25% of the building permit |
| Additional plan review required for changes, additions or revisions to plans (minimum charge ½ hour) | Hourly |
| Mobile Homes | |
| Mobile Home permit | \$1,057 |
| Temporary mobile home permit | \$983 |
| Temporary mobile home permit for hardship | \$1,057 |
| Non-insignia mobile home inspection | \$844 |
| Re-roof permits | |
| Single-family residential | \$235 |
| Commercial and multi-family | Valuation Table |
| Condominium conversion review | |
| 1 to 30 units | \$2,082 |
| 31 to 99 units | \$2,352 |
| 100 or more units | \$3,191 |
| Plus per unit | \$354 |
| Special plan review | Hourly |
| Pre-inspections | |
| Fire and flood damage | \$464 |
| Minimum housing or other code compliance | \$464 |
| Relocation of structure | \$381 |
| Demolition inspection | \$381 |

| | |
|--|-----------------|
| Re-inspection | Hourly |
| Inspection outside of normal hours | Overtime hourly |
| Inspection for which no fee is specifically indicate | Hourly |
| Extension and renewal (extension for final inspection only) | |
| Single-family residential | \$135 |
| All other permits | \$135 |
| State Building Code Council surcharge (effective July 1, 2018) | |
| Residential building permits | |
| Base Fee | \$6.50 |
| Plus per unit | \$2.00 |
| Commercial building permits | |
| Base Fee | \$25.00 |
| Plus per unit | \$2.00 |

| Plumbing Permits | |
|---|-----------------|
| + Plumbing permit fees in this section do not apply to new accessory dwelling units | |
| New single-family (one and two dwellings) and townhouses | \$902/unit |
| Commercial and Multi-family | |
| Plumbing Permit | Valuation Table |
| Plumbing Permit Plan Review | 65% of permit |
| Alteration or additions to one and two-family dwellings and townhouses | |
| Base Fee | \$132 |
| Plus | |
| For each plumbing fixture on one trap or set of fixtures on one trap | \$13/each |
| Roof drain | \$13/each |
| Electric water heater | \$41/each |
| Water piping or water treating equipment | \$82/each |
| Back flow devices (other than atmospheric vacuum breakers) | \$82/each |
| Other | \$13/each |

| Mechanical Permits | |
|--|-----------------|
| + Mechanical permit fees in this section do not apply to new accessory dwelling units | |
| New single-family (one and two dwellings) and townhouses | \$422/unit |
| Commercial and Multi-family | |
| Mechanical Permit | Valuation Table |
| Mechanical Permit Plan Review | 65% of permit |
| Alteration or additions to one and two-family dwellings and townhouses | |
| Base Fee | \$132 |
| Plus | |
| For the installation or relocation of each floor furnace, including vent | \$165 |
| For the installation or relocation of each suspended heating, recessed wall heater or floor-mounted unit heater | \$82 |
| For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit | \$25 |

| | |
|--|-------------|
| For the repair or alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code | \$247 |
| For each ventilation fan connected to a single duct | \$13 |
| For each ventilation system which is not a portion of any heating or air conditioning system authorized by a permit | \$13 |
| For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood | \$13 |
| Gas pipe (1-5 outlets) | \$82 |
| Gas pipe (outlets over 5) | \$13/outlet |
| For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which no other fee is listed in the table | \$165 |
| Gas water heater | \$165 |

| Transportation Impact Fees* | | |
|----------------------------------|------------------------|-------------------------------|
| ITE Land-Use Category | Net New Person Trips | Impact Fee |
| Single Mobility Unit Cost | N/A | \$7,233.57 |
| Single-Family | 1.45 per dwelling unit | \$11,773.39 per dwelling unit |
| Apartment | 1.02 per dwelling unit | \$8,724.16 per dwelling unit |
| Condominium (includes townhomes) | 0.85 per dwelling unit | \$7,317.04 per dwelling unit |
| Mobile Home | 0.97 per dwelling unit | \$7,868.67 per dwelling unit |
| Hotel | 0.87 per room | \$8,100.95 per room |
| Motel | 0.68 per room | \$6,345.75 per room |
| Light Industrial | 1.06 per 1,000 sq ft | \$12.50 per sq ft |
| Manufacturing | 0.79 per 1,000 sq ft | \$9.42 per sq ft |
| Mini-Warehouse | 0.28 per 1,000 sq ft | \$3.35 per sq ft |
| Marina | 0.23 per boat berth | \$1,671.74 per boat berth |
| Golf Course | 0.37 per acre | \$2,721.25 per acre |
| Movie Theater | 0.09 per seat | \$469.44 per seat |
| Health/Fitness Club | 4.30 per 1,000 sq ft | \$31.07 per sq ft |
| High School | 1.18 per 1,000 sq ft | \$5.46 per sq ft |
| Church | 0.67 per 1,000 sq ft | \$5.74 per sq ft |
| Hospital | 1.13 per 1,000 sq ft | \$13.16 per sq ft |
| Nursing Home | 0.27 per bed | \$1,736.88 per bed |
| General Office | 1.75 per 1,000 sq ft | \$20.77 per sq ft |
| Medical Office | 4.20 per 1,000 sq ft | \$46.95 per sq ft |
| Shopping Center | 2.98 per 1,000 sq ft | \$8.88 per sq ft |
| Supermarket | 7.39 per 1,000 sq ft | \$35.77 per sq ft |
| Convenience Market 24-hr | 31.27 per 1,000 sq ft | \$93.20 per sq ft |
| Drive-in Bank | 19.23 per 1,000 sq ft | \$28.60 per sq ft |
| Restaurant, Sit-down | 4.80 per 1,000 sq ft | \$28.60 per sq ft |
| Fast Food, No Drive-up | 15.92 per 1,000 sq ft | \$77.59 per sq ft |
| Fast Food, w/Drive-up | 19.88 per 1,000 sq ft | \$100.82 per sq ft |

| | | |
|---------------------------|---------------|----------------------|
| Gas Station | 9.80 per pump | \$40,569.30 per pump |
| Gas Station w/Convenience | 7.24 per pump | \$30,678.71 per pump |

| Parks Impact Fee* | | |
|--|--|-----------------|
| Single-family residence | | \$4,522.09/unit |
| Multi-family (includes duplex, triplex, townhomes, apartments, etc.) | | \$3,468.68/unit |
| Mobile Home | | \$2,260.46/unit |

| Schools Impact Fee* | | |
|--|--|---------------|
| Single-family residence | | \$17,963/unit |
| Multi-family (includes duplex, triplex, townhomes, apartments, etc.) | | \$2,625/unit |

| Fire Department Review* | | |
|---|--|--|
| The fire review fee will be assessed per the approved contract with the Northshore Fire District #16 for all single family, multi-family and commercial projects. | | |

| Limited Use Right-of-Way Permits (Types A, B, C & Beautification) | | |
|--|---|--------|
| Application Fee (includes 1 hour review and 1 hour inspection) | | \$219 |
| Review fee in excess of 1 hour | | Hourly |
| Inspection fee in excess of 1 hour | | Hourly |
| Use Fee | Fee = (use area) x \$20 per sq. ft. x days of usage/365 or a minimum of \$100, whichever is greater | |
| Beautification Permit | | No Fee |

| Access Right-of-Way Permits | | |
|--|----------------------------------|---|
| Application Fee (includes 1 hour review and 1 hour inspection) | | \$219 |
| Review fee in excess of 1 hour | | Hourly |
| Inspection fee in excess of 1 hour | | Hourly |
| Use Fee | No fee | |
| | Open to the Public | |
| | Limited (not open to the public) | Fee = (use area) x value** x 25% or a minimum of \$100 whichever is greater |
| **value of adjacent land (in area, sq ft) according to the County Assessor records | | |

| Encroachment Right-of-Way Permits | | |
|--|---|--------|
| Application Fee (includes 1 hour review and 1 hour inspection) | | \$219 |
| Review fee in excess of 1 hour | | Hourly |
| Inspection fee in excess of 1 hour | | Hourly |
| Use Fee | Fee = (use area) x value1** x No. of Years x 12% or a minimum of \$100 whichever is greater | |
| **value of adjacent land (in area, sq ft) according to the County Assessor records | | |

Utility Right-of-Way Permits*: all Utility Franchises and any other utility company or agency installing,

| repairing, removing, and/or modifying telecommunication/cable facilities | |
|--|---------|
| Application | \$215 |
| Review | Hourly |
| Inspection | Hourly |
| Use fee | No Fee |
| Permit Extension | \$300 |
| Violation of Lane Closure Hours | \$518 |
| Accelerated Job Start | \$500 |
| Work Without a Permit | \$1,000 |
| See Section 4. Development Services for Current Hourly Rate | |

| Annual Use Payment for Use of Right-of-Way* | |
|---|--------------|
| Type of Equipment/Facility within the right-of-way | |
| Separate support structure (such as a monopole or lattice) used solely for wireless antenna, with antenna/receiver transmitter and/or equipment cabinet | \$5,000/year |
| Antenna/receiver transmitter (on an existing or replacement pole) and equipment cabinet | \$3,000/year |
| Antenna/receiver transmitter (on an existing or replacement pole) or equipment cabinet, but not both | \$2,000/year |

State Route 522 driveway connection permit*

Fee structure. The following nonrefundable fee structure is established for the processing, review and inspection of the connection permit application. A description of each category can be found in section 12.85.040 of the KMC. Due to the potential complexity of Category II and Category III connection proposals, and required mitigation measures that may involve construction on SR 522, the city may require a developer agreement in addition to the connection permit.

The developer agreement may include, but is not limited to: plans; specifications; maintenance requirements; bonding requirements; inspection requirements; division of costs by the parties, where applicable; and provisions for payment by the applicant of actual costs incurred by the city in the review and administration of the applicant’s proposal that exceed the required base fees in the following schedule:

| | |
|--|---------------|
| Category I – Base fee for one connection: | |
| · Agricultural, forest, utility operation and maintenance | \$50 |
| · Residential dwelling units (up to 10)- single connection | \$50/dwelling |
| · Other, with 100 average weekday vehicle trip ends | \$500 |
| · Fee per additional connection point | \$50 |
| Category II – Base fee for one connection: | |
| · Less than 1,000 average weekday vehicle trip ends | \$1,000 |
| · 1,000 to 1,500 average weekday vehicle trip ends | \$1,500 |
| · Fee per additional connection point | \$250 |
| Category III - Base fee for one connection: | |
| · 1,500 to 2,500 average weekday vehicle trip ends | \$2,500 |
| · Over 2,500 average weekday vehicle trip ends | \$4,000 |
| · Fee per additional connection point | \$1,000 |

| | |
|---|-------|
| Category IV – Base fee per connection: | \$100 |
| Surety Bond. Prior to the beginning of construction of any connection, the city may require the permit holder to provide a surety bond as specified in WAC 468-34-020(3). | |

| Special Event Permit | |
|---|-------------|
| Application Fee | 100* |
| Actual and indirect cost for City personel involvement in event traffic control, fire safety, or other facility or event support, and the use of City equipment and other nonpersonnel expense. | Actual Cost |

| Memorial Sign | |
|--------------------------|--------|
| Application fee and sign | \$300* |

5. Animal Care and Control

| Animal License and Registration | |
|--|--------|
| Pet license - dog or cat | |
| Unaltered | \$60 |
| Altered | \$30 |
| Juvenile pet license - dog or cat | \$15 |
| Discounted pet license - dog or cat | \$15 |
| Replacement tag | \$5 |
| Transfer fee | \$3 |
| Guard dog registration | \$100 |
| Exotic pet New | \$500 |
| Renewal | \$250 |
| Service animal | No fee |
| K-9 police dog | No fee |

| | |
|--|---|
| Late fees | |
| Received 45-90 days following license expiration | \$15 |
| Received 90-135 days following license expiration | \$20 |
| Received more than 135 days following license expiration | \$30 |
| Received more than 365 days following license expiration | \$30 plus license fee(s) for any previous year pet was unlicensed |

| Animal Business and Activity Permits | |
|---|--------|
| Hobby kennel and hobby cattery license | \$50 |
| Private animal placement permit | No fee |

| Civil Penalties | |
|---|--------------------|
| General | |
| No previous similar code violation within one year | \$50 |
| One previous similar code violation within one year | \$100 |
| Two previous similar code violation within one year | Double the rate of |

| | |
|---|---|
| | the previous penalty, up to a maximum of \$1,000. |
| Vicious animal or animal cruelty violations | |
| First violation within one year | \$500 |
| Subsequent violations within one year | \$1,000 |
| Dog leash law violations | |
| First violation within one year | \$25 |
| Additional violation within one year | \$50 |
| Animal abandonment | \$500 |
| Unlicensed cat or dog | |
| Altered cat or dog | \$125 |
| Unaltered cat or dog | \$250 |

| Service Fees | |
|---|---|
| Adoptions – including licensing and spaying or neutering or the animal (based on adoptability/animal) | \$75-250 |
| Spay or neuter deposit | \$150/animal |
| Impound or redemption - dogs, cats, or other small animals | |
| First impound within one year | \$45 |
| Second impound within one year | \$85 |
| Third impound within one year | \$125 |
| Impound or redemption - livestock, small | \$45 |
| Impound or redemption – livestock, large | \$45 or actual cost of sheltering, whichever is greater |
| Kenneling at King County animal shelter – per 24 hours or portion thereof in-field pick-up of an owner’s deceased unlicensed pet or pick-up of an unlicensed pet released voluntarily to the regional animal service section. | \$20 |
| Owner-requested euthanasia (unlicensed pets) | \$50 |
| Optional micro-chipping for adopted pets | \$25 |

6. Miscellaneous

| Type | |
|--|------------|
| Credit Card Service Fee | 3% |
| NSF (insufficient check) | \$25 |
| Use of City owned property, other than right-of-way, for event parking, storage or similar use | \$100/day |
| City Sponsored Event - Vendor Fees | |
| Food Vendor | \$50/day |
| Craft Vendor | \$50/day |
| Non-Profit Booth or Vendor | \$10/day |
| City Hall Facility Rental Fees | |
| Weekday Rental (Tue-Fri) - Resident | \$25/hour |
| Weekday Rental (Tue-Fri) - Non-Resident | \$50/hour |
| Saturday Rental - Resident | \$75/hour |
| Saturday Rental - Non-Resident | \$125/hour |

| | |
|---|--------------|
| Audio/Visual Rental | \$25 |
| Damage Deposit (refundable) | \$250 min. |
| The Hangar (Kenmore Residents Only) | |
| Damage Deposit (for groups ≥ 30 people) | \$100* |
| Damage & Food Deposit (for groups ≥ 30 people) | \$150* |
| *50% of deposit will be forfeited if the event exceeds reserved time over 10 minutes *100% of the deposit will be forfeited for "no-shows" | |
| Public Safety Fees | |
| First three false alarms | No fee |
| Fourth and fifth false alarms | \$50 each |
| Sixth and additional false alarms | \$100 each |
| Rhododendron Park Shelter Rental Fee | |
| Kenmore Residents all day | \$150 |
| Kenmore Residents half day | \$75 |
| Non-Kenmore Residents all day | \$200 |
| Non-Kenmore Residents half day | \$100 |
| Moorlands Park Athletic Fields (athletic clubs may request up to a maximum 50% reduction if the club has at least 20% of eligible participants) | \$22/hour |
| Franchise Agreements Negotiations | |
| General | Actual Cost |
| Cable TV | Actual Cost* |
| *Reimbursement of actual costs may be subject to federal regulations relating to 5% gross revenue franchise fee cap | |

7. Public Records Requests

| Type | |
|--|-------------------|
| Copy charges may be combined to the extent more than one type of charge applies to a particular request | |
| Review of requested records | No charge |
| Standard size black-and-white-photocopies (includes 8-1/2" x 11", 8-1/2"x14" and 11"x17") | |
| 6 pages or less | No charge |
| 7 or more pages (includes cost of first 6 pages) | 15 cents/page |
| Scanned copies (converting a record from paper copy to an electronic format) | |
| 10 pages or less | No charge |
| 11 or more pages (including cost of first 10 pages) | 10 cents/page |
| Uploading/attaching electronic files to digital storage media/device(s), a cloud-based storage or service, or emails (CD, DVD, thumb drive, email or cloud service). | |
| 80 files or less | No charge |
| 81 or more files (including cost of first 80 files) | 5 cents/4 files |
| Transmission of public records in an electronic format | 10 cents/gigabyte |
| Oversized documents such as building plans, maps, blueprints or large copy jobs | Actual Cost |
| Records copied to CD or DVD | \$1.00 per CD/DVD |
| Records copied to thumb/flash drive | Actual Cost |
| Mailing envelopes or packaging and postage | Actual Cost |

8. Surface Water

| Surface Water Management Service Charge | | |
|--|-----------------|---------------------|
| Class | Impervious Area | 2023 Rate |
| Residential | N/A | \$249.03 per parcel |
| Very Light | 0 to ≤ 10% | \$249.03 per parcel |
| Light | > 10% to ≤ 20% | \$747.09 per acre |
| Moderate | > 20% to ≤ 45% | \$1,618.69 per acre |
| Moderately Heavy | > 45% to ≤ 65% | \$2,739.33 per acre |
| Heavy | > 65% to ≤ 85% | \$3,735.45 per acre |
| Very Heavy | > 85% to ≤ 100% | \$4,607.05 per acre |
| County Roads | N/A | N/A |
| State Highways | N/A | N/A |

| Stormwater Capital Facilities | |
|---|--|
| Single family residential development on a single parcel, including townhomes | \$3,500 |
| All other development | Square feet of impervious area of the parcel (rounded down to the nearest whole square foot), divided by 2,500 (quotient rounded to nearest tenth), and multiplied by \$3,500. The minimum ERU shall be 1.0. |












Resolution No. 23-400 with Exhibit

Final Audit Report

2023-06-29

| | |
|-----------------|--|
| Created: | 2023-06-27 |
| By: | Michelle Kang (mkang@kenmorewa.gov) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAA6_JtFXso8BTrJfH2-Bh7YMXi6j4jskSi |

"Resolution No. 23-400 with Exhibit" History

-  Document created by Michelle Kang (mkang@kenmorewa.gov)
2023-06-27 - 6:16:39 PM GMT
-  Document emailed to nherbig@kenmorewa.gov for signature
2023-06-27 - 6:17:29 PM GMT
-  Document emailed to Anastasiya Warhol (awarhol@kenmorewa.gov) for signature
2023-06-27 - 6:17:29 PM GMT
-  Document emailed to Curtis Chambers (cchambers@insleebest.com) for signature
2023-06-27 - 6:17:30 PM GMT
-  Email viewed by nherbig@kenmorewa.gov
2023-06-28 - 7:36:40 PM GMT
-  Signer nherbig@kenmorewa.gov entered name at signing as Nigel G. Herbig
2023-06-28 - 7:37:15 PM GMT
-  Document e-signed by Nigel G. Herbig (nherbig@kenmorewa.gov)
Signature Date: 2023-06-28 - 7:37:17 PM GMT - Time Source: server
-  Email viewed by Anastasiya Warhol (awarhol@kenmorewa.gov)
2023-06-29 - 3:24:29 AM GMT
-  Document e-signed by Anastasiya Warhol (awarhol@kenmorewa.gov)
Signature Date: 2023-06-29 - 3:24:41 AM GMT - Time Source: server
-  Email viewed by Curtis Chambers (cchambers@insleebest.com)
2023-06-29 - 6:10:49 PM GMT
-  Document e-signed by Curtis Chambers (cchambers@insleebest.com)
Signature Date: 2023-06-29 - 6:18:09 PM GMT - Time Source: server



✔ Agreement completed.

2023-06-29 - 6:18:09 PM GMT



Powered by
Adobe
Acrobat Sign