

**CITY OF KENMORE  
WASHINGTON  
RESOLUTION NO. 23-402**

A RESOLUTION OF THE CITY COUNCIL OF KENMORE, WASHINGTON, REVISING THE CITY FEE SCHEDULE; ADOPTING THE 2024 FEE SCHEDULE; REPEALING THE 2023 FEE SCHEDULE – RESOLUTION NO. 23-400; AND ESTABLISHING AN EFFECTIVE DATE.

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WHEREAS, for the convenience of Kenmore residents and other city customers, the City Council has adopted all City fees by resolution pursuant to Ordinance No. 02-0139; and

WHEREAS, the City reviews all fees annually and makes adjustments to them as necessary and appropriate; and

WHEREAS, the City Council desires to adopt a revised fee schedule set forth in this resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, DOES HEREBY RESOLVE AS FOLLOWS:


Section 1. Adoption. The City Council adopts the “City of Kenmore, Washington 2024 Fee Schedule”, as set forth in “Exhibit A”, attached hereto and incorporated by reference.

Section 2. Effective date. The Fees adopted by this resolution shall be effective on January 1, 2024.

Section 3. Repealer. Resolution No. 23-400 is hereby repealed, effective January 1, 2024.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON AT A REGULAR MEETING THEREOF THIS 27<sup>TH</sup> DAY OF NOVEMBER, 2023.

CITY OF KENMORE

  
Nigel G. Herbig (Nov 30, 2023 18:00 PST)  
\_\_\_\_\_  
Nigel Herbig, Mayor

ATTEST/AUTHENTICATED:



[Anastasiya Warhol \(Nov 30, 2023 11:35 PST\)](#)

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Anastasiya Warhol, City Clerk

APPROVED AS TO FORM:



[Dawn Reitan \(Nov 29, 2023 13:12 PST\)](#)

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Dawn Reitan, City Attorney

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Note: A plus sign (+) in the margin of the fee schedule indicates a change from the previous schedule

**1. Business Registration and Licenses**

+ Business Registration License <i>Applied for through the Washington Department of Revenue Business Licensing Service</i>	2024 Fee based on an estimated gross annual incomes greater than \$12,000	2024 Fee based on an estimated gross annual income equal to or less than \$12,000
New or Re-opened General Business or Home Occupation	\$10	No fee
Additional Location	\$10	No fee
Existing General Business or Home Occupation, Initial Registration	\$10	No fee

Annual Renewal	\$10	No fee
New or Re-opened Nonprofit 501c(3) or (4)	No fee	No fee
Existing Nonprofit, Initial Registration	No fee	No fee
Annual Renewal Nonprofit 501c(3) or (4)	No fee	No fee
Non-resident Business <i>Non-resident fee is determined by gross annual income earned within Kenmore city limits</i>	\$10	No fee
Note: The Washington Department of Revenue may charge fees in addition to those described in this fee resolution (example: processing fee).		

<b>Regulatory Business Licenses</b>		
<b>Adult Entertainment</b>		
Device		\$50 each
Operator		\$500 per year
Premises		\$200 per year
Panoram Manager License		\$50 per year
<b>Adult Cabaret</b>		
Operator		\$500 per year
Cabaret Manager License		\$50 per year
Cabaret Entertainer License		\$50 per year
Adult Retail Business License		\$500 per year
Heavy Manufacturing Business		\$200 per year
Live Entertainment: music (other than mechanical); boxing or wrestling; pool halls; and bowling alleys		\$200 per year \$100 per six months \$50 per day
Junk Shop License		\$300 per year
Junk Wagon License		\$40 per year
+ Cannabis Business License		\$500 per year
Massage Business and Public Bathhouse		\$150 per year
Massage Practitioner		\$50 per year
Theaters		\$100 each screen per year
Pawnbroker		\$500 per year
Peddler/Solicitor		No fee
Secondhand dealer		\$40 per year
Renewal of License, registration or permit late penalty		10% of required fee
Transferability of license of permit		\$25

## 2. Code Enforcement

<b>Code Enforcement</b>	<b>2024 Fee</b>
Inspection/Posting	\$50
Re-inspection	\$50
Abatement	Actual City Costs
Abatement Hearing	\$360
Hearing Officer	\$215 per hour
Notice of Violation Appeal Hearing	\$125

Removal of Declaration	\$20
Violation of a Stop Work Order	\$500/day
Failure to perform Fire Watch	\$412/day
Violation of International Fire Code	\$255/day
Work without a permit (all types)	2 times permit cost

Housing Code Enforcement	2024 Fee
Inspection/Posting	\$255 per hour
Re-Inspection plus Notice and Order	\$510
Hourly Rate	\$255
Appeal Fee	\$128 each
Closing Fee	\$255
Contract Abatement Fee	15% of the contract
Late Fee	25% of the amount due
Hearing Officer	\$215 per hour

The Following Fees Apply to all Enforcement Actions:	
Inspection Warrant	\$350 each
Attorney Fees	As established by the City Attorney contract for legal services
Paralegal Services	\$60 per hour
Notary Services	\$10
Abatement	Actual City Costs
Code Enforcement Administrative Fee	15%

### 3. Comprehensive Plan and Development Regulation Amendments

Type	2024 Fee
Prescreening/threshold review fee	\$200
Annual amendment cycle fee (applicants whose amendment proposals are approved for consideration by the City Council)	\$400

### 4. Development Services

General Fees	2024 Fee
Development Review Technology Fee. Applies to all fees listed in Section 4. Except items marked with an asterisk "*" are exempt from the technology fee	5%
+ Hourly Rate	\$136
Additional excessive reviews and inspection fees. Applies to all development permits; additional plan review or inspections required by changes, additions or revisions to the plans or excess reviews of re-submittals will be billed at an hourly rate. Hourly fees throughout this section may be billed in 1/2 hour intervals.	Hourly
Where the original permit cost was less than or equal to the cost of an extension, the renewal fee shall be 25% of the original permit cost. Applies to all development	25%
For use of outside consultants for plan review and inspections	Actual Cost
Attorney cost relating to a private development	Actual Cost

Late penalty on Development Permits	1.5% of balance due
<b>Development Agreement</b>	
+ Threshold review with City Council	\$243
+ Development Agreement requested by the applicant (proposal is approved for consideration by the City Council)	\$6,082 + City Attorney fees
Development Agreement requested by the City	No fee
<b>Pre-application</b>	
Pre-application review fee (first pre-application)	No fee
Pre-application review fee (subsequent pre-application)	
Base fee	\$650
After five hours	Hourly
Pre-application review fee (affordable housing projects)	No fee
<b>Zoning and Land-use</b>	
Site plan application fee (Land-use permit associated to KMC 18.105)	
+ Up to \$100,000 project value	\$1,058
+ \$100,001 - \$1,000,000 project value	\$3,370
+ > \$1,000,000 project value	\$3,370 + \$1,055 for each \$1M or portion thereof
+ Major revision requiring new public hearing	\$2,841
+ Minor revisions submitted after preliminary approval (not necessitating additional hearings)	\$930
+ Construction permit site plan review (1 hour)	\$136
Construction permit site plan review (beyond 1 hour)	Hourly
Landscape and tree management plan review	
+ Initial plan review based on site area	
+ 0 – 1 site acre	\$588
+ > 1 – 2 site acres	\$1,067
+ > 2 site acres	\$1,067 + \$207 for each acre or portion over 2 thereof
+ Each plan revision review	\$412
Landscape and tree management inspections	
+ Landscape inspection	\$301
+ Landscape maintenance bond release inspection	Hourly
+ Request for site specific rezone	\$3,122
Conditional use permits (CUP) and special use permits (SUP)	
+ Administrative CUP	\$2,291
+ SUP with public hearing	\$2,945
+ Daycare with 24 children or less	\$1,688
+ Request for time extension	\$106

Variances (e.g., zoning variance, critical area variance, etc.)		
+	Application review	\$1,675
+	Request for time extension	\$106
+	Boundary line adjustment	\$753
+	Communications facility application fee	\$1,795
+	Conditional Use permit (CUP)	\$4,963
+	Minor Adjustment	\$3,240
+	Major Adjustment	\$11,272
	Accessory dwelling unit	No fee
	Change of use (zoning review)	
+	Base fee	\$680
+	After 5 hours	Hourly
	Land use inspections	Hourly
+	Reasonable use exception	\$1,675
+	Legal lot status request	\$485
+	Public agency and utility exception	\$1,675
+	Zoning verification letter/request	\$218
+	Design review	Hourly
+	Temporary Use Permit	\$877
	Affordable Housing Monitoring Fee	\$50/unit
	Request for code interpretation	Hourly
+	Multi-Family Tax Exemption (MFTE) Application	\$617
+	Public notice mailing fee	Actual cost of supplies and postage, or a minimum of \$243, whichever is greater

<b>Subdivision - Preliminary Application Review</b>		<b>2024 Fee</b>
Preliminary short subdivisions (9 lots or less)		
+	Base fee	\$559
+	Plus per lot	\$1,135
+	Major Revision requiring public notice	\$559
+	Minor revisions submitted after preliminary approval (not necessitating additional public notice)	Hourly
	Short subdivision alteration	Hourly
+	Request for time extension	\$106
Preliminary subdivisions (10 lots or more)		
+	Base fee	\$1,679
+	Plus per lot	\$1,374
+	Major revision requiring new public hearing	\$3,111
+	Minor revisions submitted after preliminary approval (not necessitating additional hearings)	\$930
+	Request for time extension	\$106
	Subdivision alterations or subdivision vacations	
+	With public hearing	\$3,915
+	Without public hearing	\$1,900
Binding site plan		

+	Final Binding Site Plan	\$2,996
+	Conceptual Binding Site Plan	\$5,514
+	Revision to a preliminary approved plan	\$1,348
+	Revision to a final binding site plan	\$2,996

<b>Shoreline Management Permit</b>		<b>2024 Fee</b>
Substantial development permit		
Total cost of proposed development:		
+	Up to and equal to \$100,000	\$2,168
+	Over \$100,000	\$2,168 + hourly
+	Single-family joint use dock	\$2,164
+	Shoreline conditional use permit	\$2,760
Shoreline variance		
+	Up to and equal to \$100,000	\$2,760
+	Over \$100,000	\$2,760 + hourly
+	Shoreline re-designation	\$18,707
+	Shoreline review of other permits or approvals for conditions	\$412
+	Shoreline exemption	\$1,046
Supplemental fees		
+	Request for a time extension	\$106
	Shoreline permit revision	Hourly
+	Surcharge when public hearing required	\$864
	Permit compliance inspections	Hourly

<b>Special Reviews</b>		<b>2024 Fee</b>
State Environmental Policy Act (SEPA) review		
Environmental checklist (Projects)		
+	Base fee	\$1,912
	After six hours	Hourly
	All fixed and contract costs	Actual Cost
Environmental checklist (Non-Projects)		Hourly
Draft Environmental Impact Statement (DEIS), Final Environmental Impact Statement (FEIS), Supplemental Environmental Impact Statement (SEIS) or addenda preparation and review costs – including scoping, writing, editing, publishing, mailing, distributing and contract administration:		
	Deposit – a percentage of total estimated cost	33%
	All fixed and contract costs	Actual Cost
	Staff preparation and review cost	Hourly
Critical Area Review		
Applicants are eligible for a refund of the portion of the base fee that is less than the city’s costs (including consultants, public notice (as necessary) and other associated expenses).		
+	Critical Area Plan Review:	
	Base fee	\$1,654
	Plus, per hour	Hourly



+	Flood plain determination – certificate of elevation	\$491
	Plus, per hour	Hourly
	Review of mitigation/enhancement plan	Hourly
	Critical areas inspection	Hourly
	Inspection and monitoring	Hourly
	Appeals	
	Appeals to the hearing examiner from decisions of the City	\$128
	Departmental review of non-departmental permits	Hourly
	Review and monitoring of master drainage plans, per hour	
	Review of SEPA and/or Critical areas exemption (not relating to SSDX)	Hourly
+	Base fee	\$543
	After four hours	Hourly
+	Request for name change (land use applications)	\$256
+	<b>Tree Removal</b>	<b>2024 Fee</b>
+	Significant Tree Removal	
+	Plan review & inspection	\$50
+	Plan review beyond 2 hours	Hourly
+	Exceptional Tree Removal (Type 2 land use decision)	\$1,675
+	Tree Fund: Fee-in-Lieu (tree replacement)	
+	Each 1.0 tree unit (e.g., one 8' to 10' coniferous tree)	\$600/each
	<b>Engineering Review and Inspections</b>	<b>2024 Fee</b>
	Parking Review	
+	Base fee	\$680
+	After 5 hours	Hourly
+	Single-family drainage review	
+	Addition/alteration/rebuild drainage review	\$394
+	New SFR drainage review, within a plat	\$394
+	New SFR drainage review, not within a plat	\$901
	Commercial/Multi-family drainage plan review	
+	Base Fee	\$759
	Plus, per total distributed area	
+	0 – .50 site acre	\$1,493
+	.51 – 1 site acre	\$2,060
+	1.1 – 2 site acres	\$3,763
+	2.1 – 5 site acres	\$8,261
+	5.1 – 10 site acres	\$950
+	More than 10 acres	\$11,077
	Traffic Impact Analysis review	
+	Level 1 (10 P.M. peak hour trips or less)	\$449
+	Level 2 (11-75 P.M. peak hour trips)	\$1,068
+	Level 3 (Over 75 P.M. peak hour trips)	\$2,136
+	Road standards variance	\$266
+	Drainage adjustment	\$266
+	Wet season work variance	Hourly

Small Project Grading permits:			
+	Projects that do not exceed 500 cubic yards (volume and disturbed area) and that do not require engineered drawings, as determined by the director.		\$399
Large Project Grading permits			
	Disturbed Area	Base fee	Per acre
+	Up to 1 acre	\$234	\$1,050
+	>1 acre	\$508	\$787
+	Engineering plan revision		Hourly
+	Engineering permit operation monitoring (inspection fee when not associated to a Bond Quantity Worksheet)		
	The operation monitoring fee shall be calculated by adding the applicable amount from the Annual Volume Table (below) to an amount equal to \$215 per acre disturbed and not rehabilitated during the monitoring period, to a maximum of \$10,000.		
	Annual Volume Table		
	Volume deposited or removed	Base Fee	Per 100 cubic yards
+	0 to 3,000 cubic yards	\$0	\$131
+	>3,000 to 10,000 cubic yards	\$3,404	\$22
+	>10,000 to 20,000 cubic yards	\$5,018	\$7
+	>20,000 to 40,000 cubic yards	\$5,711	\$3
+	>40,001 cubic yards	\$6,244	\$2
+	Reclamation bond release inspection		\$342
+	Re-inspection of non-bonded actions		\$299
+	Substantial engineering permit inspection		Hourly
	Construction inspections (when associated to a Bond Quantity Worksheet)		
	Bond quantities worksheet amount (line T)	Initial fee + additional fee based on bond	
+	\$0 – \$30,000	\$284 + \$153 / \$1,000 bond	
+	>\$30,000 – 120,000	\$3,006 + \$65 / \$1,000 bond	
+	>\$120,000	\$8,934 + \$19 / \$1,000 bond	
	Additional inspection after 1 year	Hourly	
	Maintenance bond inspections		
	Bond quantities worksheet amount (line T)	Initial fee + additional fee based on bond	
+	\$0 – \$30,000	\$614 + \$20 / \$1,000 bond	
+	>\$30,000 – 120,000	\$1,026 + \$6 / \$1,000 bond	
+	>\$120,000	\$1,556 + \$2 / \$1,000 bond	

<b>Engineering: Subdivision Plan Review and Inspections</b>			
Short subdivision engineering plan review			
	Short subdivision 4 lots or less		
+	Base fee		\$2,784
+	Plus per lot		\$278
	Short subdivision 5 to 9 lots		
+	Base fee		\$5,537
+	Plus per lot		\$278
+	Short subdivision utility ROW permit review		\$272
+	Short subdivision utility ROW permit inspection		\$272

Subdivision engineering plan review		
Subdivision 30 lots or less		
+	Base fee	\$8,286
+	Plus per lot	\$45
Subdivision 31 lots or more		
+	Base fee	\$8,957
+	Plus per lot	\$22
+	Subdivision utility ROW permit review	\$543
+	Subdivision utility ROW permit inspection	\$543
+	Multi-family engineering plan review (e.g., planned unit developments, townhomes, apartments, condominiums, etc.).”	
30 units or less		
+	Base fee	\$8,286
+	Plus per lot	\$61
31 units or more		
+	Base fee	\$9,224
+	Plus per lot	\$31
+	Utility ROW permit review	\$520
+	Utility ROW permit inspection	\$520
Revisions and re-submittals		
+	Each occurrence	\$158
+	Additional/excessive review fee (applies to each review starting on the fourth review).	Hourly
Construction inspections (when associated to a Bond Quantity Worksheet)		
Bond quantities worksheet amount (line T)		Initial fee + additional fee based on bond
+	\$0 – \$30,000	\$284 + \$153 / \$1,000 bond
+	\$30,001 – 120,000	\$3,006 + \$65 / \$1,000 bond
+	\$120,000 or more	\$8,934 + \$19 / \$1,000 bond
Additional inspections after 1 year		Hourly
Subdivision final approval		
+	Final short subdivision 4 lots or less	\$2,564
+	Final short subdivision 5 to 9 lots	\$5,169
+	Final short subdivision alteration	\$953
Final subdivision 30 lots or less		
+	Base Fee	\$7,774
+	Plus per lot	\$93
Final subdivision 31 lots or more		
+	Base Fee	\$8,635
+	Plus per lot	\$63
+	Subdivision alteration	\$1,437
+	Modification of a recorded building envelope	\$721
+	Request for name change	\$256
+	Final planned unit development	\$6,045
+	Request for time extension	\$193
+	Request for name change	\$256
+	Final building site plan	\$4,110

Subdivision – post final fees	
Maintenance bond inspections	
Bond quantities worksheet amount (line T)	Initial fee + additional fee based on bond
+ \$0 – \$30,000	\$614 + \$20 / \$1,000 bond
+ >\$30,000 – 120,000	\$1,026 + \$6 / \$1,000 bond
+ >\$120,000	\$1,556 + \$2 / \$1,000 bond

**Building Permits**

Building permit fees are based on valuation. The table below establishes the permit fee from the valuation. Valuation is determined by type of construction and square footage or from a contractor’s bid. The most recent edition of the Building Safety Journal determines the type of construction and square footage factor.

With exception of fees collected by the City for other agencies (e.g., State Building Council Surcharge), building permit fees in this section do not apply to new accessory dwelling units (ADUs).

Valuation Table

Total Valuation	Fee
+ \$1 – \$500	\$32
+ >\$500 – \$2,000	\$32 for the first \$500 plus \$4 for each additional \$100 or fraction thereof, to and including \$2,000.
+ >\$2,000 – \$25,000	\$93 for the first \$2,000 plus \$19 for each additional \$1,000 or fraction thereof, to and including \$25,000.
+ >\$25,000 – \$50,000	\$523 for the first \$25,000 plus \$13 for each additional \$1,000 or fraction thereof, to and including \$50,000.
+ >\$50,000 – \$100,000	\$860 for the first \$50,000 plus \$9 for each additional \$1,000 or fraction thereof, to and including \$100,000.
+ >\$100,000 – \$500,000	\$1,326 for the first \$100,000 plus \$8 for each additional \$1,000 or fraction thereof, to and including \$500,000.
+ >\$500,000 – \$1,000,000	\$4,302 for the first \$500,000 plus \$6 for each additional \$1,000 or fraction thereof, to and including \$1,000,000.
+ >\$1,000,000	\$7,484 for the first \$1,000,000 plus \$5 for each additional \$1,000 or fraction thereof.
Building plan review (except basic)	65% of the building permit
Building plan review (basic)	25% of the building permit
Additional plan review required for changes, additions or revisions to plans (minimum charge ½ hour)	Hourly
<b>Mobile Homes</b>	
+ Mobile Home permit	\$1,105
+ Temporary mobile home permit	\$1,027
+ Temporary mobile home permit for hardship	\$1,105
+ Non-insignia mobile home inspection	\$882
<b>Re-roof permits</b>	
+ Single-family residential	\$246
+ Commercial and multi-family	Valuation Table
<b>Condominium conversion review</b>	
+ 1 to 30 units	\$2,176

+	31 to 99 units	\$2,458
+	100 or more units	\$3,335
+	Plus per unit	\$370
	Special plan review	Hourly
	Pre-inspections	
+	Fire and flood damage	\$485
+	Minimum housing or other code compliance	\$485
+	Relocation of structure	\$398
+	Demolition inspection	\$398
	Re-inspection	Hourly
	Inspection outside of normal hours	Overtime hourly
	Inspection for which no fee is specifically indicate	Hourly
+	Permit extension or renewal	\$141
+	State Building Code Council surcharge (effective July 1, 2018)*	
	Residential building permits	
	Base Fee	\$6.50
	Plus per unit	\$2.00
	Commercial building permits	
	Base Fee	\$25.00
	Plus per unit	\$2.00

**Plumbing Permits**

Plumbing permit fees in this section do not apply to new accessory dwelling units

+	New single-family (one and two dwellings) and townhouses	\$943/unit
	Commercial and Multi-family	
	Plumbing Permit	Valuation Table
	Plumbing Permit Plan Review	65% of permit
	Alteration or additions to one and two-family dwellings and townhouses	
+	Base Fee	\$138
	Plus	
+	For each plumbing fixture on one trap or set of fixtures on one trap	\$14/each
+	Roof drain	\$14/each
+	Electric water heater	\$43/each
+	Water piping or water treating equipment	\$86/each
+	Back flow devices (other than atmospheric vacuum breakers)	\$86/each
+	Other	\$14/each

**Mechanical Permits**

Mechanical permit fees in this section do not apply to new accessory dwelling units

+	New single-family (one and two dwellings) and townhouses	\$441/unit
	Commercial and Multi-family	
	Mechanical Permit	Valuation Table
	Mechanical Permit Plan Review	65% of permit
	Alteration or addition to one and two-family dwellings and townhouses	
+	Base Fee	\$138
	Plus	

+	For the installation or relocation of each floor furnace, including vent	\$172
+	For the installation or relocation of each suspended heating, recessed wall heater or floor-mounted unit heater	\$86
+	For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit	\$26
+	For the repair or alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code	\$258
+	For each ventilation fan connected to a single duct	\$14
+	For each ventilation system which is not a portion of any heating or air conditioning system authorized by a permit	\$14
+	For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood	\$14
+	Gas pipe (1-5 outlets)	\$86
+	Gas pipe (outlets over 5)	\$14/outlet
+	For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which no other fee is listed in the table	\$172
+	Gas water heater	\$172
+	Heat pump	\$14

<b>Transportation Impact Fees*</b>		
<b>ITE Land-Use Category</b>	<b>Net New Person Trips</b>	<b>Impact Fee</b>
+	Single Mobility Unit Cost	N/A \$4,592.00
<b>Residential</b>		
+	Single-family, detached	1.363 per dwelling unit \$6,822.20 per dwelling unit
+	Single-family, attached (e.g., duplexes, triplexes, etc.) ITE #215	0.938 per dwelling unit \$4,952.03 per dwelling unit
+	Multi-family, low rise (apartments, townhouses, and condominiums with at least 3 dwelling units) ITE #220	0.834 per dwelling unit \$4,402.36 per dwelling unit
+	Multi-family, medium rise (apartments and condominiums; 4-10 floors of living space) ITE #221	0.638 per dwelling unit \$3,366.51 per dwelling unit
+	Multi-family, senior adult housing (retirement communities, age-restricted housing, etc.) ITE #252	0.362 per dwelling unit \$1,910.08 per dwelling unit
+	Low rise residential with ground floor commercial	0.87 per dwelling unit \$4,594.30 per dwelling unit
+	Mobile home park	0.839 per dwelling unit \$4,200.18 per dwelling unit
+	Affordable Housing, as defined in KMC 18.20	\$0 per dwelling unit (no fee)
<b>Commercial</b>		
+	Hotel	0.854 per room \$4,899.76 per room

+ Marina	0.254 per berth	\$1,132.31 per berth
+ Golf Course	0.345 per acre	\$1,585.77 per acre
+ Movie Theater	0.103 per seat	\$340.07 per seat
+ Multipurpose recreational facility	4.361 per 1,000 SF	\$19.42 per 1,000 SF
+ Office, general	1.691 per 1,000 SF	\$12.35 per 1,000 SF
+ Office, medical	4.624 per 1,000 SF	\$31.85 per 1,000 SF
+ Shopping Plaza (40,000-150,000 SF, no supermarket)	4.173 per 1,000 SF	\$7.67 per 1,000 SF
+ Supermarket	6.973 per 1,000 SF	\$20.81 per 1,000 SF
+ Convenience Store 24-hour	29.298 per 1,000 SF	53.81 per 1,000 SF
+ Pharmacy with drive-through	12.505 per 1,000 SF	\$26.99 per 1,000 SF
+ Drive-in bank	16.629 per 1,000 SF	\$35.89 per 1,000 SF
+ Fast casual restaurant	7.638 per 1,000 SF	\$21.75 per 1,000 SF
+ Fast food with drive-through	20.103 per 1,000 SF	\$57.23 per 1,000 SF
+ Fast food with no drive-through	20.213 per 1,000 SF	\$57.55 per 1,000 SF
+ Gas station	8.466 per 1,000 SF	\$20,604.30 per 1,000 SF
+ Gas station with convenience store	11.211 per pump	\$27,284.77 per pump
<b>Institutional</b>		
Elementary school	0.195 per student	\$554.89 per student
Middle school	0.171 per student	\$485.53 per student
High School	0.182 per student	\$519.51 per student
Church	0.597 per 1,000 SF	\$3.15 per 1,000 SF
Library	9.94 per 1,000 SF	\$28.30 per 1,000 SF
Hospital	1.045 per 1,000 SF	\$7.49 per 1,000 SF
Nursing Home	0.724 per 1,000 SF	\$2.89 per 1,000 SF
<b>Industrial</b>		
General light industrial	0.612 per 1,000 SF	\$4.47 per 1,000 SF
Manufacturing	0.801 per 1,000 SF	\$5.85 per 1,000 SF
Mini-warehouse	0.162 per 1,000 SF	\$1.18 per 1,000 SF

SF = Square Feet

<b>Parks Impact Fee*</b>	
+ Single-family residence	\$4,586.75 per dwelling unit
+ Multi-family (includes duplex, triplex, townhomes, apartments, etc.)	\$3,518.28 per dwelling unit
+ Mobile Home	\$2,292.78 per dwelling unit
+ Affordable Housing, as defined in KMC 18.20	No fee

<b>Schools Impact Fee*</b>	
+ Single-family residence	\$16,957 per dwelling unit
+ Multi-family (includes duplex, triplex, townhomes, apartments, etc.)	\$4,214 per dwelling unit

<b>Fire Department Review*</b>	
+ The fire review fee are assessed per the approved contract with the Shoreline Fire Department for all single family, multi-family, and commercial projects.	

<b>Limited Use Right-of-Way Permits (Types A, B, C &amp; Beautification)</b>
--

+ Application Fee (includes 1 hour review and 1 hour inspection)		\$229
Review fee in excess of 1 hour		Hourly
Inspection fee in excess of 1 hour		Hourly
Use Fee	Fee = (use area) x \$20 per sq. ft. x days of usage/365 or a minimum of \$100, whichever is greater	
Beautification Permit		No Fee

**Access Right-of-Way Permits**

+ Application Fee (includes 1 hour review and 1 hour inspection)		\$229
Review fee in excess of 1 hour		Hourly
Inspection fee in excess of 1 hour		Hourly
Use Fee		
Open to the Public	No fee	
Limited (not open to the public)	Fee = (use area) x value** x 25% or a minimum of \$100 whichever is greater	
**value of adjacent land (in area, sq ft) according to King County Assessor records		

**Encroachment Right-of-Way Permits**

+ Application Fee (includes 1 hour review and 1 hour inspection)		\$229
Review fee in excess of 1 hour		Hourly
Inspection fee in excess of 1 hour		Hourly
Use Fee	Fee = (use area) x value1** x No. of Years x 12% or a minimum of \$100 whichever is greater	
**value of adjacent land (in area, sq ft) according to King County Assessor records		

**Special Use Permits\***

+ Application Fee (includes 1 hour review and 1 hour inspection)		\$229
+ Review fee in excess of 1 hour		Hourly
+ Inspection fee in excess of 1 hour		Hourly
+ Use Fee	Fee = (use area) x value1** x No. of Years x 12% or a minimum of \$100 whichever is greater	
**value of adjacent land (in area, sq ft) according to King County Assessor records		

**Utility Right-of-Way Permits\*:** all Utility Franchises and any other utility company or agency installing, repairing, removing, and/or modifying telecommunication/cable facilities

+ Application		\$229
Review		Hourly
Inspection		Hourly
Use fee		No Fee
+ Permit Extension		\$314



	Violation of Lane Closure Hours	\$500
+	Accelerated Job Start	\$523
	Work Without a Permit	\$1,000
+	Attorney Fees for Use Agreements	Actual Cost
See Section 4. Development Services for Current Hourly Rate		

<b>Annual Use Payment for Use of Right-of-Way and City Owned Property*</b>		
Type of Equipment/Facility within the right-of-way		
+	Separate support structure (such as a monopole, fence, foundation, or lattice) used for wireless antenna, utility services, enclosures, antenna/receiver transmitters, and/or equipment cabinets	\$5,000/year
	Antenna/receiver transmitter (on an existing or replacement pole) and equipment cabinet	\$3,000/year
+	Antenna/receiver transmitter (on an existing or replacement pole) or equipment cabinet (but not both), underground facilities, or wires/cables only	\$2,000/year

**State Route 522 driveway connection permit\***

Fee structure. The following nonrefundable fee structure is established for the processing, review and inspection of the connection permit application. A description of each category can be found in section 12.85.040 of the KMC. Due to the potential complexity of Category II and Category III connection proposals, and required mitigation measures that may involve construction on SR 522, the city may require a developer agreement in addition to the connection permit.

The developer agreement may include, but is not limited to: plans; specifications; maintenance requirements; bonding requirements; inspection requirements; division of costs by the parties, where applicable; and provisions for payment by the applicant of actual costs incurred by the city in the review and administration of the applicant’s proposal that exceed the required base fees in the following schedule:

Category I – Base fee for one connection:	
· Agricultural, forest, utility operation and maintenance	\$50
· Residential dwelling units (up to 10)- single connection	\$50/dwelling
· Other, with 100 average weekday vehicle trip ends	\$500
· Fee per additional connection point	\$50
Category II – Base fee for one connection:	
· Less than 1,000 average weekday vehicle trip ends	\$1,000
· 1,000 to 1,500 average weekday vehicle trip ends	\$1,500
· Fee per additional connection point	\$250
Category III - Base fee for one connection:	
· 1,500 to 2,500 average weekday vehicle trip ends	\$2,500
· Over 2,500 average weekday vehicle trip ends	\$4,000
· Fee per additional connection point	\$1,000
Category IV – Base fee per connection:	
	\$100

Surety Bond. Prior to the beginning of construction of any connection, the city may require the permit

holder to provide a surety bond as specified in WAC 468-34-020(3).

<b>Special Event Permit</b>	
Application Fee	100*
Actual and indirect cost for City personnel involvement in event traffic control, fire safety, or other facility or event support, and the use of City equipment and other nonpersonnel expense.	Actual Cost
<b>Memorial Sign</b>	
Application fee and sign	\$300*

## 5. Animal Care and Control

<b>Animal License and Registration</b>	
Pet license - dog or cat	
Unaltered	\$60
Altered	\$30
Juvenile pet license - dog or cat	\$15
Discounted pet license - dog or cat	\$15
Replacement tag	\$5
Transfer fee	\$3
Guard dog registration	\$100
Exotic pet New	\$500
Renewal	\$250
Service animal	No fee
K-9 police dog	No fee

Late fees	
Received 45-90 days following license expiration	\$15
Received 90-135 days following license expiration	\$20
Received more than 135 days following license expiration	\$30
Received more than 365 days following license expiration	\$30 plus license fee(s) for any previous year pet was unlicensed

<b>Animal Business and Activity Permits</b>	
Hobby kennel and hobby cattery license	\$50
Private animal placement permit	No fee

<b>Civil Penalties</b>	
General	
No previous similar code violation within one year	\$50
One previous similar code violation within one year	\$100
Two previous similar code violation within one year	Double the rate of the previous penalty, up to a maximum of

	\$1,000.
Vicious animal or animal cruelty violations	
First violation within one year	\$500
Subsequent violations within one year	\$1,000
Dog leash law violations	
First violation within one year	\$25
Additional violation within one year	\$50
Animal abandonment	\$500
Unlicensed cat or dog	
Altered cat or dog	\$125
Unaltered cat or dog	\$250

Service Fees	
Adoptions – including licensing and spaying or neutering or the animal (based on adoptability/animal)	\$75-250
Spay or neuter deposit	\$150/animal
Impound or redemption - dogs, cats, or other small animals	
First impound within one year	\$45
Second impound within one year	\$85
Third impound within one year	\$125
Impound or redemption - livestock, small	\$45
Impound or redemption – livestock, large	\$45 or actual cost of sheltering, whichever is greater
Kenneling at King County animal shelter – per 24 hours or portion thereof in-field pick-up of an owner’s deceased unlicensed pet or pick-up of an unlicensed pet released voluntarily to the regional animal service section.	\$20
Owner-requested euthanasia (unlicensed pets)	\$50
Optional micro-chipping for adopted pets	\$25

## 6. Miscellaneous

Type	
Credit Card Service Fee	3%
NSF (insufficient funds charge for a returned payment)	\$25
Use of City owned property, other than right-of-way, for event parking, storage or similar use	\$100/day
City Sponsored Event - Vendor Fees	
Food Vendor	\$50/day
Craft Vendor	\$50/day
Non-Profit Booth or Vendor	\$10/day
City Hall Facility Rental Fees	
Weekday Rental (Tue-Fri) - Resident	\$25/hour
Weekday Rental (Tue-Fri) - Non-Resident	\$50/hour
Saturday Rental - Resident	\$75/hour
Saturday Rental - Non-Resident	\$125/hour
Audio/Visual Rental	\$25
Damage Deposit (refundable)	\$250 min.

The Hangar (Kenmore Residents Only)		
Damage Deposit (for groups ≥ 30 people)		\$100*
Damage & Food Deposit (for groups ≥ 30 people)		\$150*
*50% of deposit will be forfeited if the event exceeds reserved time over 10 minutes *100% of the deposit will be forfeited for "no-shows"		
Public Safety Fees		
First three false alarms		No fee
Fourth and fifth false alarms		\$50 each
Sixth and additional false alarms		\$100 each
Rhododendron Park Shelter Rental Fee		
Kenmore Residents all day		\$150
Kenmore Residents half day		\$75
Non-Kenmore Residents all day		\$200
Non-Kenmore Residents half day		\$100
Moorlands Park Athletic Fields (athletic clubs may request up to a maximum 50% reduction if the club has at least 20% of eligible participants)		\$22/hour
Franchise Agreements Negotiations		
General		Actual Cost
Cable TV		Actual Cost**
**Reimbursement of actual costs may be subject to federal regulations relating to 5% gross revenue franchise fee cap		
+ Right-of-Way Vacation		
+ Application fee		Hourly
+ Appraisal review		Actual cost
+ Public notification		Actual cost of supplies and postage, or a minimum of \$243, whichever is greater

## 7. Public Records Requests

Type	
<b>Copy charges may be combined to the extent more than one type of charge applies to a particular request</b>	
Review of requested records	No charge
Standard size black-and-white-photocopies (includes 8-1/2" x 11", 8-1/2"x14" and 11"x17")	
6 pages or less	No charge
7 or more pages (includes cost of first 6 pages)	15 cents/page
Scanned copies (converting a record from paper copy to an electronic format)	
10 pages or less	No charge
11 or more pages (including cost of first 10 pages)	10 cents/page
Uploading/attaching electronic files to digital storage media/device(s), a cloud-based storage or service, or emails (CD, DVD, thumb drive, email or cloud service).	
80 files or less	No charge
81 or more files (including cost of first 80 files)	5 cents/4 files
Transmission of public records in an electronic format	10 cents/gigabyte
Oversized documents such as building plans, maps, blueprints or large copy jobs	Actual Cost

Records copied to CD or DVD	\$1.00 per CD/DVD
Records copied to thumb/flash drive	Actual Cost
Mailing envelopes or packaging and postage	Actual Cost

### 8. Surface Water

Surface Water Management Service Charge		
Class	Impervious Area	2023 Rate
+ Residential	N/A	\$298.84 per parcel
+ Very Light	0 to ≤ 10%	\$298.84 per parcel
+ Light	> 10% to ≤ 20%	\$896.51 per acre
+ Moderate	> 20% to ≤ 45%	\$1,942.43 per acre
+ Moderately Heavy	> 45% to ≤ 65%	\$3,287.20 per acre
+ Heavy	> 65% to ≤ 85%	\$4,482.54 per acre
+ Very Heavy	> 85% to ≤ 100%	\$5,528.46 per acre
County Roads	N/A	N/A
State Highways	N/A	N/A

*Rates are subject to utility tax per KMC 3.35.040.F*

Stormwater Capital Facilities	
+ Single family residential development on a single parcel, including townhomes	\$3,700
+ Shelters for temporary placement, as defined in KMC 18.20.2540, or a low-income housing project that serves low-income persons, as determined by the city manager.	No fee
+ All other development	Square feet of impervious area of the parcel (rounded down to the nearest whole square foot), divided by 2,500 (quotient rounded to nearest tenth), and multiplied by \$3,700. The minimum ERU shall be 1.0.











# 23-402 Resolution setting the 2024 Fee Schedule

Final Audit Report


2023-12-01

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 Document e-signed by Nigel G. Herbig (nherbig@kenmorewa.gov)

Signature Date: 2023-12-01 - 2:00:45 AM GMT - Time Source: server

 Agreement completed.

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