

City of Kenmore
Financial Sustainability Plan Task Force
Meeting Minutes
April 17, 2024

The ninth meeting of the Task Force began @ approximately 6:30 p.m. and was in person and open to the public with no public comment. This meeting was recorded.

PRESENT:

Task Force Members: Vincent Keane
Holly Koelling
Edouard Lassalle
Jeff Pooley
Katrina Rose
Mary Sullivan
Tiffany Stoner
Michael Vanderlinde

Staff: City Manager, Rob Karlinsey
Finance and Administration Director, Melinda Merrell
Admin/Financial Services Manager, Carla Schnee
Deputy City Manager, Stephanie Lucash

Presenters: Melinda Merrell/ Finance and Administration Director
Jeff Pooley/Task Force Member

Agenda Review

Finance and Administration Director, Melinda Merrell, shared the agenda for the meeting and both she and City Manager, Rob Karlinsey, thanked the Task Force for their time, talent, energy and great ideas and questions over the past four months.

Deliberations

Task Force Member Jeff Pooley shared the spreadsheet of the items for potential recommendations. The members revisited their mission and goals. They discussed the reasoning of their goals and timeline of phasing in some of the items and the need to fill a 2.6 -million-dollar gap by 2030. They also discussed the potential of the Lakepointe waterfront project and a Metropolitan Parks District being established. Further discussion was had regarding the increased costs of Police services and the best way to make recommendations regarding revenue increases to maintain those services. They looked at the fines charged by Kenmore for camera tickets through the automated photo enforcement. Kenmore's fines are lower than neighboring cities. They reviewed the list of recommendations and the different levels of levy increases. They then decided on additional items to remove from the list that were low in probability of success or had low fiscal impact. A final list of revenue increases and expenditure decreases was compiled as well as addendum items.

Next Steps

It was decided that the Task Force Members would input their final votes for the remaining items over the next few days. Jeff Pooley will then work on the modeling of recommendations and a draft memorandum to be brought to the City Council. Another meeting is scheduled for Wednesday April 24th to finalize the decisions and the memorandum, for the City Manager to be able to review at the Council retreat on April 26th and 27th. The recommendations will be formally made at the City Council meeting on May 6th.

Adjournment: The meeting concluded at approximately 9:15 p.m.

Approved:

Melinda Merrell
Melinda Merrell (Apr 19, 2024 12:49 PDT)

Melinda Merrell, Finance and Administration Director