

City of Kenmore
Financial Sustainability Plan Task Force
Meeting Minutes
April 24, 2024

The tenth meeting of the Task Force began @ approximately 6:35 p.m. and was in person and open to the public with no public comment. This meeting was recorded.

PRESENT:

Task Force Members: Vincent Keane
Edouard Lassalle
Alinafe Matenda
Jeff Pooley
Katrina Rose
Tiffany Stoner
Michael Vanderlinde

Staff: City Manager, Rob Karlinsey
Finance and Administration Director, Melinda Merrell

Presenters: Jeff Pooley/Task Force Member

Agenda Review

Finance and Administration Director, Melinda Merrell, shared the agenda for the meeting and welcomed everyone. City Manager, Rob Karlinsey, asked if they had all had a chance to review the memo that was put together for the City Council retreat on April 26th regarding presenting the Task Force recommendations to the Councilmembers.

Presentation of Task Force scoring and further discussion:

Task Force Member Jeff Pooley shared the spreadsheet of the current scoring status by the Task Force members of potential revenue increases and expense reductions. There was discussion of the timeline of implementation for some of the items which could take place in 2025 or in future years. They also discussed the Lakepointe project and the effect on the City budget if the grant from King County is not approved. The topic of surplus funds being moved into the Strategic Opportunities fund for possible economic development as well as the increase in investment earnings from surplus funds was also discussed. They discussed the addition of four traffic cameras between the years 2026 and 2027 and increasing the fines to \$136 which would match some other surrounding cities. It was also brought up that new legislation is being implemented to lower or waive fines for low-income individuals. Jeff reviewed the items that could be approved by a councilmanic vote if other suggestions were not approved by the voters. They reviewed rankings by order of scoring and discussed leaving anything scoring at a two or higher on the list and presenting different scenarios to achieve the goal based on potential outcomes. City owned properties and the potential of sales or investments were also discussed as well as putting proceeds into the Strategic Opportunities Fund for future economic development. A suggestion of adding an Economic Development staff position was brought up to help with long-term development planning. Also added to their list of suggestions was the addition of a case worker from an outside agency who would administer a property tax rebate program and help individuals in Kenmore find additional resources to help them. This person would work with the Housing and Human Services Manager.

Contd.

The Task Force further discussed focusing on automated photo enforcement and public safety and made a final decision of including recommendations of anything that they had scored at 2.2 or above. This included an MPD (Metropolitan Parks District) levy after voting was completed. Scenarios were brought up with options that the Council could consider in the event voters do not approve the levy lid lifts.

Next Steps:

A summary memorandum will be completed to include the Task Force's considerations, likelihood of success, and the timing of when some of the recommendations should take place. The City Manager will present the Task Force's model and summary of recommendations to the City Council on April 26th at the Council retreat. The final memorandum will be finished prior to the May 6th Council meeting.

Adjournment: The meeting concluded at approximately 8:45 p.m.

Approved:

Melinda Merrell
Melinda Merrell (May 7, 2024 09:57 PDT)

Melinda Merrell, Finance and Administration Director