



Transportation Building  
310 Maple Park Avenue S.E.  
P.O. Box 47300  
Olympia, WA 98504-7300  
360-705-7000  
TTY: 1-800-833-6388  
[www.wsdot.wa.gov](http://www.wsdot.wa.gov)

May 16, 2024

Rob Karlinsey, City Manager  
City of Kenmore  
6700 NE 181st Street  
Kenmore, WA 98028

Dear Mr. Karlinsey:

WSDOT approved your 2024 Annual Title VI Compliance documents to meet the requirements under Title 23, Code of Federal Regulations (CFR), Part 200 and 49 CFR 21, as well as the provisions of Executive Order 12898 on Environmental Justice and Executive Order 13166 on Limited English Proficiency. As public records, your Title VI Accomplishments and Goals report, Letter of Intent, and Nondiscrimination Assurances (NDA) **must** be posted on your website. Please update the NDA if there is a change in the Executive Official who signs it and email it to WSDOT within 30 days.

WSDOT appreciates your efforts in developing the required documents for your Title VI Program. **Your next annual report is due May 1, 2025, covering the reporting period of April 2024 to March 2025.** Transmittal email contains additional information.

WSDOT is committed to providing any assistance you may need with your Title VI Program implementation process. For assistance, please contact me at 360-522-2794 or at [KarolcD@wsdot.wa.gov](mailto:KarolcD@wsdot.wa.gov).

Sincerely,

A handwritten signature in cursive script that reads 'Doris Karolczyk'.

Doris Karolczyk  
External Civil Rights Specialist  
Office of Equity and Civil Rights  
*Formerly Office of Equal Opportunity*  
Washington State Department of Transportation

cc: Mehrdad Moini